

STUDENT FEDERATION OF THE UNIVERSITY OF OTTAWA
MINUTES OF THE SECOND MEETING OF THE BOARD OF ADMINISTRATION FOR 2013-2014

Date: Sunday July 21st, 2013

Location: Senate Room

Time: 1:00 PM

Chair: Dave Molenhuis

Secretary: Amy Hammett

2.1 Welcome

The meeting began at 1:05pm

2.2 Roll Call

SFUO	Anne-Marie Roy
SFUO	Dave Eaton
SFUO	Brad Lafortune
SFUO	Pat Marquis
SFUO	Chris Hynes
SFUO	Nicole Desnoyers
Arts	Nicolette Addesa
Arts	Alex Boettger
Arts	Vicky Ransom (absent)
Arts	Zorga Quanaq (absent)
Education	VACANT
Common Law	Emily Beveridge
Droit Civil	VACANT
Engineering	JP Dubé (absent)
Engineering	Ossob Hassan
Health Sciences	Daniel Stojanovic (absent)
Health Sciences	Sinthusan Sinadurai (proxy)
Health Sciences	VACANT
Management	Othman Tmoulik (absent)
Management	Mahmoud Dief
Medicine	VACANT
Sciences	Sophie Cousineau
Sciences	Chris Macmillan (proxy)
Sciences	Alexandre Giroux
Social Sciences	Ciara Roberts
Social Sciences	Ahmed Hussein (proxy)
Social Sciences	Katya Moussatova
Social Sciences	Mike Randazzo (proxy)
Social Sciences	John Davies
Social Sciences	VACANT
Special Student	VACANT

2.3 Comments from the Chair

Be it resolved that Nicolette Addesa be granted just cause for the June 2013 BOA meeting.

Proposed by: Chris Hynes

Seconded by: Nicole Desnoyers

Adopted

Be it resolved that Mike Randazzo be granted just cause for the June 2013 BOA meeting.

Proposed by: Anne-Marie Roy

Seconded by: Alexandre Giroux

Adopted

2.4 Adoption of the Agenda

Be it resolved that the agenda be adopted as presented:

- 2.1 Welcome
- 2.2 Roll Call
- 2.3 Comments from the Chair
- 2.4 Adoption of the Agenda
- 2.5 Adoption of the Minutes of the previous meeting
- 2.6 Executive Update
- 2.7 Question Period
- 2.8 Vote: 101 Week Solicitation Policy
- 2.9 CFS-O AGM Delegation
- 2.10 Budget Update
- 2.11 Miscellaneous
- 2.12 Question Period
- 2.13 Closing of the Meeting

Proposed by : Dave Eaton

Seconded by: Sophie Cousineau

Adopted

2.5 Adoption of the Minutes from the Previous Meeting

Be it resolved that the minutes from April 2013 be adopted

Proposed by: Dave Eaton
Seconded by: Sophie Cousineau

Adopted

Be it resolved that the minutes from June 2013 be adopted

Proposed by: Brad Lafortune
Seconded by: Myriam Whalen

Adopted

2.6 Executive Updates

President

Planning for 101 week is going well.

I've been working with the Quidditch team on a Quidditch tournament which will take place on Thursday September 5th from 12pm to 4pm.

Food services update: we're still pushing against the mandatory meal plan. Dining hall project still looking for sources of funding for project.

Ottawa Student Transit Coalition dropped off letters at city hall, inviting every city councilor and the mayor to meet with student representatives of the coalition to discuss the elimination of the age cap on student bus passes.

Meetings with the working group on financial aid are going well.

Communication group for planning the return of students and move-in in residences

Planning for francophone gala has already started and progressing well, date and location to be announced soon.

VP Finance

- Finalizing budgets for 2013-2014 year
- Working with accountants to prepare for auditing process in August
- Meeting with health plan providers to discuss plan for students in upcoming year
- working with Health Plan Coordinator on information and outreach for students
- Upgrades to the Pivik, 1848, Cafe Alt
- Preparing to hire rush staff at Agora for Fall 2013
- Human resources, working with HR Assistant, EC and other executives on hiring for services and departments in the fall
- Assisting services in purchasing operating supplies
- Meeting with Food Services to discuss dining hall plans
- Preparing 101 Week events with VP Social
- Club subsidies and renovations with VP Equity

VP Equity

Clubs

- The Clubs Department renovations are underway

- Clubs Week will be the week of September 16th to 20th
- The Clubs Manual is being updated for the upcoming school year
- I am starting to meet with cultural clubs to discuss the Task Force Against Racism

Services

- The Bilingualism Centre is working on the Gala de la francophonie. They are also creating a new volunteer structure that integrates Fed Body executives from the Communications Roundtable
- The International House will be hosting a soccer tournament for students during the long weekend of August
- The Women's Resource Centre is working on Take Back the Night 101, the campus-wide Take Back the Night march that will be happening on Monday, September 2nd 2013 at 5pm
- The Pride Centre is planning the annual Drag Show for 101 week, has registered for a spot in the Capital Pride Parade on Sunday, August 25th and is working with the University of Ottawa Greek Council on a policy to ensure that students can apply for fraternities and sororities based on their gender expression
- The Centre for Students with Disabilities is working on establishing it's programming for the year. This will include free yoga nights and slam poetry classes

Other Projects

- Working with ACORN on a campaign to increase minimum wage, a great campaign that will definitely benefit students
- Attended the Presidents Roundtable Retreat to work on a sexual assault protocol for 101 week
- Working on an Accessibility Webinar, a training video in line with the Accessibility for Ontarians with Disabilities Act (AODA) for all SFUO employees
- Reviewing the "End the Ban" campaign materials from the Canadian Federation of Students in my role as Commissioner of the Queer Students Constituency Group. This campaign denounces the Canadian Blood Services for their homophobic policies that prevent men having sex with men from being able to donate blood

VP University Affairs

- Governance
 - Met several times with the Associate Vice President, Student Services in order to discuss several files such as sports services (including women only gym hours), the U-Pass distribution (ie going to have U-Pass dates listed in important dates calendar), and the university's planning committee on transit and the LRT construction so that we can work with the administration to facilitate student's experience and forward complaints.
 - Met with the Food Services Advisory Committee. Discussed changes in the cafeteria and how new foods and services will be advertised. Will be reviewing the questionnaire that students receive about Food Services.
 - First Financial Aid Working Group Meeting. Going to consider government regulations as well as the university's system to see how we can get more help for students and move away from loans.
- External Relations
 - Town and Gown Meeting in June when the community, the city, the university and the SFUO meet to discuss our relationships. Also participated in a special meeting to help plan an educational outreach campaign for students living in Sandy Hill in the fall.

- Ottawa Student Transit Coalition has met several times and has also delivered letters to City Hall to ask for a change in the student age cap. After the letters were delivered, the SFUO answered several media requests and is now proceeding to meet with city councillors and the mayor along with other student unions, including the colleges.
- Advocacy
 - Working with the Campaigns Department is working on the volunteer structure for the year (which includes meetings, educational components and communication strategies) as well as preparing the content for the website.
 - The CEHR report on accessibility and accommodation in the Common Law Section has received some traction. They have had people come forward to confirm the reality of the situation in the Section, as well as some coverage in online. It continues to be subject to favourable response.
 - Services as well as other staff participated in the annual University Affairs Retreat which serves as an appreciation as well as an opportunity for staff who do advocacy work to talk about plans for the year.

VP Services and Communications

- Just to repeat, our new website for 101 week is now live and can be found at 101week.sfu.ca
- Some updates about the 5 services under my portfolio:
 - **Sustainable development:**
 - Working on Pow Wow which will be held on Saturday, September 7th of 101 Week
 - Finalizing events for Green Weeks which will be taking place throughout the month of January
 - **Peer Help Centre**
 - Launching a test trial of their peer support chat function in August
 - **Bike Coop**
 - Has been extremely busy recently
 - Is developing a new volunteer program
 - You may have also recently noticed some new bike repair stands throughout our campus so we're very excited about that
 - **Food Bank**
 - Everything is going very well, more and more students are using the food bank every week.
 - **Foot Patrol**
 - Everything is also going well. The service is currently developing a new dispatcher program with the Computer Science club.
- Our new communications director, Julie Seguin, has started and has been extremely helpful in overseeing the work of our marketing and promotions department

- We've also launched a new website as a quick portal for new and returning students to refer to for all things uOttawa. It can be found at www.welcome.sfuoc.ca
- We've recently become partners of the Part-Time job fair that Career Services holds every year. This year it will be held on Thursday September 19th so I'm currently looking into different promotion strategies for that.
- Dernièrement, il y a eu une table ronde des communications au début du mois de juillet et nous nous rencontrons de nouveau ce mercredi pour discuter plus spécifiquement d'un projet visé vers l'augmentation de la visibilité des services et des initiatives de la FÉUO

VP Social Affairs

101 Week is going well, working hard on Fedstock, camp fortune, and many other events. 101 week kits are on sale and mailouts will be going out soon. Working on Friday the 13th event, going to be on Tabaret Lawn. Folk fest tickets are on sale, available for September 7 & 8 for 30 bucks each. Will be selling Fedstock tickets soon.

2.7 Question Period

2.8 Vote: 101 Week Solicitation

Be it resolved that the following policy be adopted:

Policy 43

In order to better represent the interest and safety of the undergraduate students at the University of Ottawa, the Student Federation of the University of Ottawa will not include any vendors, corporations, or businesses who promote, solicit, or provide contracts of any kind in any sales/promotional opportunities. These contracts include but are not limited to cell phone service contracts, credit card contracts, and internet service contracts.

Proposed by: Brad Lafortune

Seconded by: Emily Niles

Adopted

2.9 CFS-O AGM Delegation

Be it resolved that be a member of the SFUO's delegation to the August 2013 CFS-O AGM and that the ballots be destroyed.

Proposed by: Nicolette Addesa

Seconded by: Ossob Hassan

Adopted

Be it resolved that the BOA recess for 10 minutes

Proposed by: Dave Eaton

Seconded by: Anne-Marie Roy

Adopted

Roll Call – 3:05pm

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2.10 Budget Update

Be it resolved that the Board of Administration approves the submission of an updated budget for the 2014 fiscal year based on the recommendations of the SFUO Vice-President Finance, the Finance Committee and the Executive Committee

Proposed by: Dave Eaton
Seconded by: Chris Hynes

Adopted

2.11 Miscellaneous

- Dave Eaton infopoint: Fed Bodies standings
- Anne-Marie Roy infopoint: By-law 3

2.12 Question Period

2.13 Closing of the Meeting

Be it resolved that the meeting be adjourned at 4:25PM

Proposed by: Dave Eaton
Seconded by: Alexandre Giroux

Adopted