

**STUDENT FEDERATION OF THE UNIVERSITY OF OTTAWA**  
**MINUTES OF THE SIXTH MEETING OF THE BOARD OF ADMINISTRATION FOR 2013-2014**

Date: Sunday December 1<sup>st</sup>, 2013

Location: FSS

Time: 1:00pm

Chair: Dave Molenhuis

Secretary: Amy Hammett

**7.1 Welcome**

The meeting began at 1:08pm

**Roll Call**

<b>SFUO</b>	<b>Anne-Marie Roy</b>
<b>SFUO</b>	<b>Dave Eaton</b>
<b>SFUO</b>	<b>Ikram Hamoud</b>
<b>SFUO</b>	<b>Pat Marquis</b>
<b>SFUO</b>	<b>Chris Hynes</b>
<b>SFUO</b>	<b>Nicole Desnoyers</b>
<b>Arts</b>	<b>Nicolette Addesa</b>
<b>Arts</b>	<b>Alex Boettger</b>
<b>Arts</b>	<b>Sam Randazzo</b>
<b>Arts</b>	<b>Zorga Qaunaq</b>
<b>Education</b>	<b>Marilyn Tourangeau</b>
<b>Common Law</b>	<b>Emily Beveridge</b>
<b>Droit Civil</b>	<b>Jonathan Savard-Shaw (absent)</b>
<b>Engineering</b>	<b>JP Dubé</b>
<b>Engineering</b>	<b>Ossob Hassan</b>
<b>Health Sciences</b>	<b>Daniel Stojanovic</b>
<b>Health Sciences</b>	<b>Sinthusan Sinadurai</b>
<b>Health Sciences</b>	<b>Alex Roy</b>
<b>Management</b>	<b>VACANT</b>
<b>Management</b>	<b>Mahmoud Dief (absent)</b>
<b>Management</b>	<b>Todisoa Audrey Paraina</b>
<b>Medicine</b>	<b>Miso Gostimir (absent)</b>
<b>Sciences</b>	<b>Sophie Cousineau</b>
<b>Sciences</b>	<b>Chris Macmillan</b>
<b>Sciences</b>	<b>Alexandre Giroux</b>
<b>Social Sciences</b>	<b>Ciara Roberts</b>
<b>Social Sciences</b>	<b>Ahmed Hussein</b>
<b>Social Sciences</b>	<b>Katya Moussatova</b>
<b>Social Sciences</b>	<b>VACANT</b>
<b>Social Sciences</b>	<b>John Davies</b>
<b>Social Sciences</b>	<b>Hanna Sam</b>
<b>Special Student</b>	<b>VACANT</b>

### **Comments from the Chair**

**Be it resolved that** Marilyn Tourangeau be granted just cause for the November 2013 BOA Meeting

Proposed by: Daniel Stojanovic

Seconded by: JP Dubé

*Adopted*

**Be it resolved that** an Assembly of Voting Members be held prior to the January 2014 BOA Meeting

Proposed by: Nicolette Addressa

Seconded by: Dave Eaton

*Adopted*

### **7.2 Adoption of the Agenda**

**Be it resolved that** the agenda be adopted as presented:

- 7.1 Welcome
- 7.2 Adoption of the Agenda
- 7.3 Adoption of the Minutes of the previous meeting
- 7.4 Executive Update
- 7.5 Question Period
- 7.6 Second Reading: Section 4.10
- 7.7 Vote: Ad-hoc Sustainability Funding and Policy Committee
- 7.8 CFS-O AGM Delegation
- 7.9 Elections Committee
- 7.10 First Reading: Section 3.13
- 7.11 Vote: Olympics Streaming
- 7.12 Vote: Endowment Fund
- 7.13 Vote: Toilet Paper
- 7.14 Vote: Bilingualism Meet and Greet
- 7.15 Vote: OSAP Qualification
- 7.16 Vote: Policy 46
- 7.17 First Reading: Section 3.1.10.3.3
- 7.18 First Reading: Section 3.1.10.3.2
- 7.19 First Reading: Section 3.1.12
- 7.20 First Reading: Section 4
- 7.21 Contracts
- 7.22 Miscellaneous
- 7.23 Question Period
- 7.24 Closing of the Meeting

Proposed by : Anne-Marie Roy  
Seconded by: Daniel Stojanovic

**Be it resolved that** a point be added 7.6 to discuss the addition of a referendum question to the 2014 General Election

Proposed by: Anne-Marie Roy  
Seconded by: Chris Hynes

***Adopted***

***Adopted***

### **7.3 Adoption of the Minutes from the Previous Meeting**

**Be it resolved that** the minutes from November 2013 be adopted

Proposed by: Ikram Hamoud  
Seconded by: Chris MacMillan

***Adopted***

### **7.4 Executive Updates**

#### ***President***

- Participated in the national CFS AGM. It was great, a lot of great discussions.
- Met with the Registrar's Office to discuss hidden fees, specifically the split \$20 fee
- west african gala - huge success, great collaboration within campus clubs
- I attended the semester Food services advisory committee meeting
- yesterday I participated in a consultation on access to postsecondary education for francophone students organised by the RÉFO
- campaigned in the referendum in favor of Gas

#### ***VP Finance***

Businesses

Pivik

- Renovations have been rescheduled to Summer 2014

Cafe Alt

- Concert Series starting again in January
- More customer appreciation programs to begin in the new year
- More options to be tested in the new year

## Agora

- Preparation for January rush

## 1848

- Sales are under for the year, less than projected

## Health Plan

- Preparing for new student rush in January

## General

- Attending Campus Action Team meetings
- Attended the CFS AGM
- Money Round Table
- Finance committee meeting

## **VP Equity**

### **Services**

#### *Pride Centre*

- Trans Day of Remembrance community dinner was a huge success. Many people attended and good discussions around transphobia and honouring the trans women and men who have been murdered.
- Gearing up for World Aids Day. You can pick up a red ribbon to show your support at the Pride Centre!

#### *Centre for Students with Disabilities*

- Disability Awareness week was great. All the events were well attended and they ended the week with a community arts night where students with disabilities presented art pieces, poetry and music about their experiences.

#### *Bilingualism Centre*

- Movie night and discussion groups are ongoing. Everyone is welcome to join the discussion groups, which are spaces created for people who want to practice their second Official language in a judgement-free environment.
- Starting to plan “le mois de la francophonie” which we usually partner with le Carrefour for.

#### *International House*

- Collaborated on an event with the Food Bank about international food and food security. It was a huge success!

#### *Women’s Resource Centre*

- Will be tabling with the executive on December 6<sup>th</sup>, giving out hot chocolate, looking into getting roses to give away and will have banners for students to pledge their commitment to ending violence against women

### **Clubs**

- Revamping the website to hopefully have it ready for the winter semester
- Getting ready for the Clubs Registration and Renewal of the winter semester

- Starting to plan the next Clubs Training and General Assembly

### **Other projects**

- Bilingualism audit is ready to go, keep an eye out for an e-mail with the online link! All SFUO services will also have hard copies of the survey and we will be doing a lot of outreach to get as much feedback as possible to have an action plan on bilingualism ready for the end of January
- I am partnering with the Black Leaders Student Association to run events for the Task Force Against racism. We are looking into different speakers for a short speakers series and will be collaborating on their annual event: Soulful Expressions
- I attended the Canadian Federation of Students Annual General Meeting. It was great to work with students from across the country; I had an amazing experience working with the National Aboriginal Caucus and chaired the Queer Constituency group in my capacity as the Queer Constituency Commissioner.

### ***VP University Affairs***

#### **Advocacy and Campaigns**

- Currently working on the document to send to Access Service outlining our concerns with the delivery of service to students
- Attended a meeting with the registrar to discuss some of the fees that have come from students. The office was not too willing to budge but they have made some changes. These include ability to apply for admission to a different faculty free of charge, as well as getting PDF copy of a transcript for free.
- Attended both the Housing Service and the Food Services Advisory Committee meetings.
- I will be participating in provincial working groups with CFS-ON and other locals to discuss both Student Space as well as Transit for Students.

#### **External Relations**

- Attended the CFS National Annual General Meeting. Attended meetings of the Queer Constituency where we were able to discuss access that trans and queer students have on campus. Furthermore, we were able to meet with the CBS to discuss the MSM Deferral Policy.

#### **Services**

- Working to have an interim director of CEHR while we review the needs of the service. Current employees engaged in strategic directions planning.
- CEHR will be having its Diversity and Accessibility on Campus event in 2014 focus on how to handle and prevent discrimination in placements.

### ***VP Services and Communications***

All the services are working on their winter schedule

SDC : just finished their farmers market.

Peer help : is just functioning

Foot patrol: there are planning a safety blitz

Bike coop: they are revamping bikes for summer

Food bank: just functioning normally

I have been working on the website.

I had a meeting with Marc Duval concerning the Microwaves. He's on-board with seeing this project move forward. Next, I will be contacting the building managers.

I am also working on a new SFUO promo video

### ***VP Social Affairs***

Movember went well U of O raised over \$40k

TEDxUOttawa went very well

Working on Winter Challenge, we have a top prize trip of 4 to punta Cana, 2<sup>nd</sup> place trip to tremblant, 3<sup>rd</sup> place working on something with Bluesfest, 4<sup>th</sup> place trip to Montreal, and 5<sup>th</sup> place escapade tickets.

Spirit Prizes would be skydiving, bungee jumping and Nordik spa passes.

Working on la semaine de la poutine, will be a collaboration with Mois de la francophonie and CLS

PartiParty will have many awesome events at 1848, including karaoke, Superbowl, Wedding, open Mic, & a st patricks day event.

Working on a singer songwriter circle that will be in Hugette Labelle Hall, on Feb 25.

Relay for Life is happening on March 7<sup>th</sup> and the committee is created and is meeting to plan the event and campaign.

Lightsaber battle is also being planned, the force is strong with this event.

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### **7.5 Question Period**

**Be it resolved that** question period be extended by 10 minutes

Proposed by: Alex Boettger

Seconded by: Alexandre Giroux

***Adopted***

**Be it resolved that** question period be extended by 5 minutes

Proposed by: Alex Boettger

Seconded by: Sophie Cousineau

***Adopted***

### **7.6 Referendum Question**

**Be it resolved that** a motion to consider the addition of a referendum question be considered as an emergency motion

Proposed by: Anne-Marie Roy

Seconded by: Ikram Hamoud

*Adopted*

**Be it resolved that** the Board of Administration include the following referendum question on the ballot during the February 2014 general election

“Do you agree that the SFUO should establish General Assemblies as the highest decision making body with control of, but not limited to, finances, elections, by-laws and policies of the SFUO?”

**Be it further resolved that** the polling stations and dates be set out as ratified by the board following the receipt of the election committee's report on the upcoming general election

Proposed by: Todisoa Audrey Paraina

Seconded by: Ikram Hamoud

**Be it resolved that** the speakers list be extended by 3 in favour and 3 against

Proposed by: JP Dubé

Seconded by: Zorga Qaunaq

*Adopted*

**Be it resolved that** the question be called

Proposed by: Ossob Hassan

Seconded by: John Davies

*Adopted*

SFUO	Anne-Marie Roy – Y
SFUO	Dave Eaton- Y
SFUO	Ikram Hamoud - Y
SFUO	Pat Marquis – A
SFUO	Chris Hynes – Y
SFUO	Nicole Desnoyers - Y
Arts	Nicolette Addesa – A
Arts	Alex Boettger – N
Arts	Sam Randazzo - Y
Arts	Zorga Qaunaq – Y
Education	Marilyn Tourangeau - N
Common Law	Emily Beveridge – Y
Droit Civil	Jonathan Savard-Shaw (absent)
Engineering	JP Dubé – Y
Engineering	Ossob Hassan – Y
Health Sciences	Daniel Stojanovic - N
Health Sciences	Sinthusan Sinadurai – Y
Health Sciences	Alex Roy – Y
Management	VACANT
Management	Mahmoud Dief – Y
Management	Todisoa Audrey Paraina – Y
Medicine	Miso Gostimir (absent)

Sciences	Sophie Cousineau – N
Sciences	Chris MacMillan – N
Sciences	Alexandre Giroux – N
Social Sciences	Ciara Roberts - Y
Social Sciences	Ahmed Hussein – Y
Social Sciences	Katya Moussatova – Y
Social Sciences	VACANT
Social Sciences	John Davies – Y
Social Sciences	Hanna Sam – Y
Special Student	VACANT

***Adopted***

**Be it resolved that** the BOA recess for 15 minutes

Proposed by: Nicole Desnoyers

Seconded by: Sophie Cousineau

***Adopted***

**7.7 Second Reading: Section 4.10**

**BE IT RESOLVED THAT** the following section (Section 4.10 with all following sections renumbered) be added:

4.10 Debates A bilingual debate(s), organized by the CEO, must be held during the campaigning period, during an election where there are candidates presenting themselves for vacant SFUO executive positions.

4.10.1 Efforts be made to hold debates in a variety of locations as to include members from all over campus

Proposed by: Dave Eaton

Seconded by: Nicole Desnoyers

***Adopted***

**7.8 Vote: Ad-hoc Sustainability Funding and Policy Committee**

**Be it resolved that** the motion be tabled to the subsequent BOA meeting

Proposed by: Ossob Hassan

Seconded by: JP Dubé

***Adopted***

**7.9 CFS-O AGM Delegation**



**Be it resolved that** Elaine Boileau be elected to the SFUO's Delegation for the CFS-O AGM

Proposed by: Nicolette Addesa

Seconded by: Alexandre Giroux

SFUO	Anne-Marie Roy – Y
SFUO	Dave Eaton- Y
SFUO	Ikram Hamoud - Y
SFUO	Pat Marquis – Y
SFUO	Chris Hynes – Y
SFUO	Nicole Desnoyers - Y
Arts	Nicolette Addesa – Y
Arts	Alex Boettger – Y
Arts	Sam Randazzo - Y
Arts	Zorga Qaunaq – Y
Education	Marilyn Tourangeau – Y
Common Law	Emily Beveridge – (absent)
Droit Civil	Jonathan Savard-Shaw (absent)
Engineering	JP Dubé – Y
Engineering	Ossob Hassan – Y
Health Sciences	Daniel Stojanovic – A
Health Sciences	Sinthusan Sinadurai – Y
Health Sciences	Alex Roy – Y
Management	VACANT
Management	Mahmoud Dief – Y
Management	Todisoa Audrey Paraina – Y
Medicine	Miso Gostimir (absent)
Sciences	Sophie Cousineau – Y
Sciences	Chris MacMillan – Y
Sciences	Alexandre Giroux – Y
Social Sciences	Ciara Roberts - Y
Social Sciences	Ahmed Hussein – Y
Social Sciences	Katya Moussatova – Y
Social Sciences	VACANT
Social Sciences	John Davies – Y
Social Sciences	Hanna Sam – Y
Special Student	VACANT

***Adopted***

### **7.10 Elections Committee**

**Be it resolved that** the 2014 General Election Dates be as follows:

Nomination period – January 13<sup>th</sup>-17<sup>th</sup>, 2014

Campaign starts – February 2<sup>nd</sup>, 2014

Voting Dates – February 11<sup>th</sup>-13<sup>th</sup>, 2014

**Be it further resolved that** the polling locations below will be open from 9am to 7pm on February 11<sup>th</sup> – 13<sup>th</sup>, 2014:

1. Marion – *Main Lobby*
2. Lamoureux – *Main entrance, from Jean-Jacques Lussier*
3. Montpetit – *Second floor, near the lounge*
4. Lees – *Main Lobby*
5. Fauteux - *Main entrance, from Lous Pasteur*
6. Desmarais – *Main entrance*
7. Arts - *Main lobby*
8. RGN – *Student lounge*
9. SITE - *In the cafeteria*
10. UCU - *First floor, near the Cafeteria*
11. UCU - *Basement, outside SFUO office*
12. UCU - *2<sup>nd</sup> floor, Tim Hortons*
13. FSS - *Main lobby*
14. CBY - *Main lobby*
15. MRT – *2<sup>nd</sup> floor*

Proposed by: John Davies

Seconded by: Sophie Cousineau

**Be it resolved that** the second be it further resolved clause be amended to read “Be it further resolved that the polling locations will be open from 9am to 7pm February 11<sup>th</sup> -13<sup>th</sup>, 2014.

Proposed by: Alex Boettger

Seconded by: Zorga Qaunaq

***Adopted***

***Adopted***

**Be it resolved that** Melanie Large be ratified as the CEO for the 2014 General Elections

Proposed by: Ahmed Hussein

Seconded by: Alexandre Giroux

***Adopted***

**Be it resolved that** the referendum report be accepted

Proposed by: Nicole Desnoyers

Seconded by: Sam Randazzo

***Adopted***

***Adopted***

**7.11 First Reading: Section 3.13**

**BE IT RESOLVED THAT** Section 3.13 be amended to read:

3.13 General Assemblies

3.13.1 The SFUO will hold a minimum of one (1) General Assembly in the Fall semester and one (1) General Assembly in the Winter semester.

3.13.2 General Assemblies may not be held during exam periods.

3.13.3 General Assemblies will be chaired by the Chairperson of the Board of Administration.

3.13.4 General Assemblies act as the highest decision making body of the SFUO.

3.13.5 Annual audits of the Federation will be approved by the SFUO membership at a General Assembly following adoption at the Board of Administration

3.13.6 Election results, when timelines allow, will be ratified at a General Assembly

3.13.6 General Assembly dates must be made available to members a minimum of four (4) weeks in advance.

3.13.7 Motions

3.13.7.1 All motions must be submitted to the chairperson a minimum of three (3) weeks before the date of the meeting.

3.13.7.2 A motion must be submitted through a petition signed by at least 100 members, or by a 2/3rd vote of the Board of Administration.

3.13.7.3 A motion to initiate an impeachment referendum in regards to any elected member of the SFUO must be submitted through a petition signed by at least 5% of the membership

3.13.7.3 Motions must be made available to members a minimum of one (1) week in advance of a General Assembly

3.13.8 Agenda

3.13.8.1 All regular meetings will keep the following order of business:

- a. Call to order by the Chairperson;
- b. Recognition by the Chairperson that the meeting is taking place on the Traditional Territory of the Algonquin First Nations and that the Algonquins in Ontario have never surrendered their rights and title to these lands;
- c. Approval of the agenda;
- d. Update from the Executives and question period;
- e. Motions;
- f. Close of the meeting.

3.13.8.2 The question period following the update from the Executive is limited to twenty (20) minutes. This limit may be extended by a simple majority of votes.

### 3.13.9 Consideration of Business

3.13.9.1 General Assemblies will be governed by

Robert's Rules of Order.

3.13.9.2 Each member of the Federation will have one vote.

3.13.9.3 All simple resolutions will require 50%+1 of votes cast in order to be successful.

3.13.9.4 All amendments to SFUO by-laws or policies will require two-thirds (2/3) of votes cast in order to be successful.

3.13.9.5 A motion to initiate an impeachment referendum will require a two-thirds (2/3) of votes cast in order to be successful.

3.13.9.6 A decision of the Chairperson may be reversed by two-thirds (2/3) of votes cast

3.13.9.7 All General Assemblies will require a quorum of 1% of membership of the SFUO. No business may be considered unless quorum is met.

3.13.9.8 If quorum is not met, all items of business will be considered at the next meeting of the Board of Administration

### 3.13.10 Special Meetings

3.13.10.1 Special General Assemblies may be called by a two-third (2/3) vote of the Board of Administration or through a petition signed by at least 5% of SFUO membership and must

contain the full language of the item of business to be discussed

3.13.10.2 A petition may not be submitted during any exam period

3.13.10.3 A Special General Assembly must be held within four (4) weeks of either a successful vote of the Board of Administration or petition as per Section 3.13.10.1.

Proposed by: Anne-Marie Roy

Seconded by: Ahmed Hussein

**Be it resolved that** the motion be tabled to the February 2014 meeting

Proposed by: Anne-Marie Roy

Seconded by: Ciara Roberts

***Adopted***

### **7.12 Vote: Olympics Streaming**

**BE IT RESOLVED THAT** the SFUO present the Olympics in the UCU agora alongside a discussion booth which challenges the homophobic position supported by the Russian government.

Proposed by: Daniel Stojanovic

Seconded by: Katya Moussatova

**Be it resolved that** the speakers list be extended by three in favour and three against

Proposed by: Sam Randazzo

Seconded by: Alexandre Giroux

***Adopted***

**Be it resolved that** the question be called

Proposed by: Pat Marquis

Seconded by: Sam Randazzo

***Adopted***

***Defeated***

***Abstention noted: Pat Marquis, Marilyn Tourangeau***

**Be it resolved that** the meeting recess for 20 minutes

Proposed by: Chris MacMillan

Seconded by: Mahmoud Dief

SFUO	Anne-Marie Roy – Y
SFUO	Dave Eaton- N

SFUO	Ikram Hamoud - Y
SFUO	Pat Marquis – N
SFUO	Chris Hynes – N
SFUO	Nicole Desnoyers - Y
Arts	Nicolette Addesa – Y
Arts	Alex Boettger – Y
Arts	Sam Randazzo - Y
Arts	Zorga Qaunaq – Y
Education	Marilyn Tourangeau – Y
Common Law	Emily Beveridge – N
Droit Civil	Jonathan Savard-Shaw (absent)
Engineering	JP Dubé – Y
Engineering	Ossob Hassan – Y
Health Sciences	Daniel Stojanovic – Y
Health Sciences	Sinthusan Sinadurai – (absent)
Health Sciences	Alex Roy – N
Management	VACANT
Management	Mahmoud Dief – Y
Management	Todisoa Audrey Paraina – (absent)
Medicine	Miso Gostimir (absent)
Sciences	Sophie Cousineau – A
Sciences	Chris MacMillan – Y
Sciences	Alexandre Giroux – Y
Social Sciences	Ciara Roberts - N
Social Sciences	Ahmed Hussein – A
Social Sciences	Katya Moussatova – Y
Social Sciences	VACANT
Social Sciences	John Davies – Y
Social Sciences	Hanna Sam – A
Special Student	VACANT

***Adopted***

### **7.13 Vote: Endowment Fund**

**BE IT RESOLVED THAT** the SFUO establish an endowment fund from which scholarships for students may be established using annual surplus from 101 week budgets.

Proposed by: Alex Boettger

Seconded by: Alexandre Giroux

**Be it resolved that** the motion read: Be it resolved that the SFUO establish an in-and-out scholarship for students using annual surplus from 101 week budgets

Proposed by: Sophie Cousineau

Seconded by: Marilyn Tourangeau

***Adopted***

**Be it resolved that** the motion be amended to read “Be it resolved that the SFUO establish an

in-and-out needs based scholarship using annual surplus from 101 week budgets”

Proposed by: Marilyn Tourangeau

Seconded by: Chris MacMillan

**Be it resolved that** the motion be amended to read: Be it resolved that the SFUO establish an in-and-out needs based scholarship using the 2013-2014 101 week budget surplus

Proposed by: Nicole Desnoyers

Seconded by: Marilyn Tourangeau

**Be it resolved that** the question be called

Proposed by: Ahmed Hussein

Seconded by: Daniel Stojanovic

***Adopted***

***Adopted***

**Be it resolved that** the question be called

Proposed by: Ahmed Hussein

Seconded by: Alex Boettger

***Adopted***

***Adopted***

***Adopted***

**Be it resolved that** the meeting continue for another hour.

***Adopted***

#### **7.14 Vote: Toilet Paper**

**BE IT RESOLVED THAT** the SFUO advocate to the applicable university officials to request 2-ply toilet paper for the washrooms in the university campus.

Proposed by: Daniel Stojanovic

Seconded by: Ahmed Hussein

**Be it resolved that** the question be called

Proposed by: John Davies

Seconded by: Nicole Desnoyers

***Adopted***

***Adopted***

**7.15 Vote: Bilingualism Meet and Greet**

**Be it resolved that** the SFUO will plan a “meet and greet” social event during which students, professors and applicable community members will be able to discuss, in an informal setting, issues pertaining to bilingualism.

Proposed by: Daniel Stojanovic

Seconded by: John Davies

***Adopted***

**7.16 Vote: OSAP Qualification**

**BE IT RESOLVED THAT** the SFUO advocate to the applicable university officials to adjust scholarship requirements, so that they will request budget completions (as done in the work-study program) instead of OSAP qualifications.

Proposed by: Daniel Stojanovic

Seconded by: Sophie Cousineau

**Be it resolved that** the motion be amended from “applicable university officials” to “applicable bodies”

Proposed by: Anne-Marie Roy

Seconded by: Daniel Stojanovic

***Adopted***

**Be it resolved that** a be it further resolved clause be added which reads: “Be it further resolved that the SFUO bring a motion forward to the Canadian Federation of Students – Ontario General Meeting.

Proposed by: Anne-Marie Roy

Seconded by: Ikram Hamoud

***Adopted***

***Adopted***

**7.17 Vote: Policy 46**

**BE IT RESOLVED THAT** the following policy be adopted:

Policy 46 In order to ensure that student positions are held by individuals who favour the interests of students, all forms of student representation (on any committee, group or body)



should be selected or elected through the processes set out by the Student Federation. The SFUO's decisions regarding appointments and nominees are final and should not be subjected to any interference by the administration or any third parties.

Proposed by: Dave Eaton

Seconded by: Sam Randazzo

**Be it resolved that** "or Federated Bodies" be added after "the Student Federation"

Proposed by: Alex Boettger

Seconded by: Marilyn Tourangeau

**Adopted**

**Be it resolved that** "undergraduate" be added before "student representation"

Proposed by: Alex Boettger

Seconded by: Dave Eaton

**Be it resolved that** "student senators" be added following "federated bodies"

Proposed by: Daniel Stojanovic

Seconded by: Chris MacMillan

**Defeated**

**Adopted**

### **7.18 First Reading: Section 3.1.10.3.3**

**BE IT RESOLVED THAT** motion 3.1.10.3.3 be corrected to read:

3.1.10.3.3 Notwithstanding 3.1.10.3.1 and 3.1.10.3.2, any voting member may add or modify a discussion point on the agenda with a simple majority vote.

Proposed by: Alex Boettger

Seconded by: Sophie Cousineau

**Be it resolved that** the meeting continue for an hour

SFUO	Anne-Marie Roy – Y
SFUO	Dave Eaton- Y
SFUO	Ikram Hamoud - Y
SFUO	Pat Marquis – Y
SFUO	Chris Hynes – Y
SFUO	Nicole Desnoyers - Y
Arts	Nicolette Addesa – (absent)
Arts	Alex Boettger – Y
Arts	Sam Randazzo - N
Arts	Zorga Qaunaq – Y
Education	Marilyn Tourangeau – Y

<b>Common Law</b>	Emily Beveridge – N
<b>Droit Civil</b>	Jonathan Savard-Shaw (absent)
<b>Engineering</b>	JP Dubé – Y
<b>Engineering</b>	Ossob Hassan – Y
<b>Health Sciences</b>	Daniel Stojanovic – Y
<b>Health Sciences</b>	Sinthusan Sinadurai – (absent)
<b>Health Sciences</b>	Alex Roy – Y
<b>Management</b>	VACANT
<b>Management</b>	Mahmoud Dief – N
<b>Management</b>	Todisoa Audrey Paraina – (absent)
<b>Medicine</b>	Miso Gostimir (absent)
<b>Sciences</b>	Sophie Cousineau – A
<b>Sciences</b>	Chris MacMillan – Y
<b>Sciences</b>	Alexandre Giroux – Y
<b>Social Sciences</b>	Ciara Roberts - Y
<b>Social Sciences</b>	Ahmed Hussein – A
<b>Social Sciences</b>	Katya Moussatova – Y
<b>Social Sciences</b>	VACANT
<b>Social Sciences</b>	John Davies – N
<b>Social Sciences</b>	Hanna Sam – A
<b>Special Student</b>	VACANT

***Adopted***

***Be it resolved that*** the clause be amended to read: 3.1.10.3.3 Notwithstanding 3.1.10.3.1 and 3.1.10.3.2, any voting member may add or modify an agenda point for which notice was required with a two-thirds majority. A discussion point may be added on the agenda with a simple majority vote.

Proposed by: Alex Boettger

Seconded by: Sophie Cousineau

***Adopted***

***Adopted***

***Be it resolved that*** items 7.19 to 7.21 be postponed until after agenda point 7.21

Proposed: Dave Eaton

Seconded: Nicole Desnoyers

***Adopted***

***Be it resolved that*** the meeting move in camera and that the Executive Coordinator be invited to join.

Proposed: Dave Eaton

Seconded: JP Dubé

**7.22 Contracts**

**Be it resolved that** the executive be directed to sign the lease extension for the Agora Bookstore

Proposed by: Dave Eaton  
Seconded by: Zorga Qaunaq

***Adopted***

**Be it resolved that** the executive be directed to sign the contract with Pepsi Co.

Proposed by: Alexandre Giroux  
Seconded by: Hanna Sam

***Adopted***

### **7.19 First Reading: Section 3.1.10.3.2**

**BE IT RESOLVED THAT** the following motion be struck:

3.1.10.3.2 No motion shall be considered without having been presented as a point of information at the prior meeting and without having been discussed beforehand by the relevant committee.

Proposed by: Alex Boettger  
Seconded by: Katya Moussatova

**Be it resolved that** agenda points 7.19 and 7.21 be tabled to the January 2014 meeting

Proposed by: Alex Boettger  
Seconded by: Nicole Desnoyers

***Adopted***

### **7.20 First Reading: Section 3.1.12**

**BE IT RESOLVED THAT** a new section in the constitution be inserted immediately following section 3.1.11 to be numbered 3.1.12 as follows:

3.1.12 Secretary of the Board of Administration

3.1.12.1 Nomination The Executive shall initiate a selection process and recommend a candidate for appointment to the position the Secretary of the Board of Administration. The recommendation along with curriculum vitae of the selected candidate shall be presented to the Board of Administration. The selection shall be confirmed by a two-thirds (2/3) majority vote of votes cast by the directors of the Board of Administration present at a meeting.

3.1.12.2 Replacement Once the appointment has been confirmed, the Secretary of the Board of Administration shall carry out the duties of the position until resigning from the post, until

she is no longer a member of the Federation or until dismissal carried out by a two-thirds (2/3) majority vote of votes cast by the directors.

3.1.12.3 Rights a. The Secretary of the Board of Administration does not have voting rights. b. The Secretary of the Board of Administration does not have speaking rights at the board. c. Notwithstanding b., the Secretary may respond to direct questions or requests posed by the Chairperson or an Executive or a Director strictly in accordance with the following: to reference or read sections of the constitution; to read minutes, verbatim, of the current or of previous meetings.

d. Notwithstanding b, since the Secretary is a member of the Federation, the Secretary is welcome to pose questions during Question Period at Board of Administration meetings.

#### 3.1.12.4 Duties

a. The Secretary of the Board of Administration shall be responsible for keeping accurate and thorough minutes at all meetings.

b. The Secretary of the Board of Administration shall be responsible for ensuring the translation of the minutes into French or English, with the help of the SFUO Translations department, if needed.

c. The Secretary of the Board of Administration shall be responsible for communicating the minutes of the most recent meeting to the Chairperson within the 10 business days following the meeting.

#### 3.1.12.5 Interim Secretary of the Board of Administration

a. If the Secretary of the Board of Administration is absent or unable to carry out her duties, the Board of Administration shall elect an interim Secretary to exercise the powers and carry out the duties of the Secretary of the Board of Administration for that meeting only.

b. The Interim Secretary of the Board of Administration cannot have ever been an Interim Secretary at a previous Board of Administration meeting.

3.1.12.6 Eligibility Any member of the Federation is eligible for the position of Secretary of the Board of Administration, provided that the member is at least eighteen (18) years of age as of their first meeting of the Board of Administration, is of sound mind, has not been declared bankrupt and is able to communicate effectively in both English and French.

**BE IT FURTHER RESOLVED THAT** sections 3.1.11.1, 3.1.11.5, be amended as follows in order to bring section 3.1.11, Chairperson of the Board of Administration, consistently in line with the section 3.1.12, Secretary of the Board of Administration;

3.1.11.1 Nomination The Executive shall initiate a selection process and recommend a candidate for appointment to the position the Chairperson of the Board of Administration. The recommendation along with curriculum vitae of the selected candidate shall be presented to the Board of Administration. The selection shall be confirmed by a two-thirds (2/3) majority

vote of votes cast by the directors of the Board of Administration present at a meeting.

#### 3.1.11.4 Interim Chairperson of the Board of Administration

a. If the Chairperson of the Board of Administration is absent or unable to carry out her duties, the Board of Administration shall elect one interim Chairperson from amongst the Executives of the Federation and Directors of the Board of Administration to exercise the powers and carry out the duties of the Chairperson of the Board of Administration for that meeting only.

b. The Interim Chairperson of the Board of Administration cannot have ever been an Interim Chairperson at a previous Board of Administration meeting.

3.1.11.5 Eligibility a. Any individual is eligible for the position of Chairperson of the Board of Administration, provided that the individual is at least eighteen (18) years of age as of their first meeting of the Board of Administration, is of sound mind, has not been declared bankrupt and is able to communicate effectively in both English and French. b. The selection process should give precedence to seeking a chairperson in the following order: from amongst the membership of the federation, then from the wider University of Ottawa student community, then from the wider University of Ottawa staff and faculty, then from the Ottawa/Gatineau region, then all other interested applicants.

**BE IT FURTHER RESOLVED THAT** section 3.1.11.1.1 be renumbered as 3.1.11.6; and

**BE IT FURTHER RESOLVED THAT** all subsequent sections of the constitution be renumbered accordingly.

Proposed by: Alex Boettger

Seconded by: Zorga Qaunaq

**Be it resolved that** the speakers list be extended by one in favour and one against

Proposed by: Ossob Hassan

Seconded by: Ciara Roberts

***Adopted***

***Defeated***

#### **7.20 First Reading: Section 4**

**BE IT RESOLVED THAT** By-Law No. 4 be struck from the Constitution of the SFUO; and

**BE IT FURTHER RESOLVED THAT** By-Law No.4: Elections and Referenda be adopted as By-Law No. 4; and,

**BE IT FURTHER RESOLVED THAT** Appendix A: Elections Regulations be adopted as an annex to the Federation's Constitution:

## By-Law No. 4 Elections and Referenda 4.1 Interpretation

4.1.1 a. This By-Law must be read and interpreted in its entirety and in conjunction with Appendix A. b. This By-Law is originally authored in English. c. This By-Law is adopted in both the official languages of the Federation in accordance with By-Law No. 5. The text of both versions is equally authoritative. In the case of discrepancy between the English and French version of the text, any discrepancy shall be settled in accordance with ordinary rules of legal interpretation based on the language in which the original was authored.

4.1.2 The definitions in this subsection apply to this By- Law and to Appendix A: Election Regulations.

“Appendix A: Elections Regulations” Appendix A: Elections Regulation, also referred to as Appendix A, means the section attached to the Federation’s Constitution, that shall govern details regarding the administration of elections and referenda at the Federation.

“Elections” Elections means any or all of general elections, by-elections, special elections, or University of Ottawa student representative elections.

“General elections” General elections means an election in the winter semester to elect executives of the Student Federation of the University of Ottawa, faculty directors of the Board of Administration. Use of this term encompasses University of Ottawa student representative elections that are held concurrently.

“By-elections” By-elections means an election in the fall semester to elect faculty directors for faculties that offer only one-year programs and for any vacancies, where possible.

“Special elections” Special election means an election other than a general election or by-election.

“University of Ottawa student representative elections” University of Ottawa student representative elections means the elections held by the Federation under delegated authority of the University of Ottawa Board of Governors, by the Vice President, Governance for the positions of Board of Governors Representative and Senate Representatives, as the case may be.

“Executive” Executive, or executive member, means elected executive officers of the Federation as outlined in By-Law No. 3.

“Faculty director” Faculty director means members of the Board of Administration elected directly by and from their faculty membership as outlined in By-Law No. 3.

“Referendum” Referendum means a direct vote of the entire electorate of the federation in which it is asked to accept or reject a proposal. The results are binding.

“Elections Office” Elections office means the Elections Director and Polling Director, as well as

the administrative agent, poll clerks, or other employees.

“Elections Director” Elections Director means a hired employee of the Board of Administrator in charge of overseeing the totality of the election process.

“Polling Director” Polling Director means a hired employee of the Board of Administration in charge of the logistical and polling requirements of the elections process and to serve as assistant to the Elections Director.

“Nomination” Nomination means the solicitation of support for a members candidacy in the Federations elections.

4.2 Appendix A: Elections Regulations The document entitled Appendix A: Elections Regulations attached to this Constitution shall have authoritative force and effect for regulating the administration of elections and referenda at the Federation. It is intended to offer a more flexible and responsive mechanism for ensuring best practices, to ensure consistency in annual elections and to codify practices that enhance the transparency and strength of the elections processes. In circumstances where there is a contradiction between this By-Law and Appendix A, this By-Law shall take precedence.

4.2.1 Modifications Any addition, withdrawal, or change to Appendix A must be made, in one single reading, by a two- thirds (2/3) majority vote of the votes cast by the directors present at a meeting of the Board of Administration.

4.3 Processes Governed by this By-Law This By-Law shall govern the administration of the following processes. In addition to this By-Law, the processes herein shall be further regulated by Appendix A.

4.3.1 General Elections The general elections are elections held in the Winter semester of every year to elect the Executive members of the Federation and Faculty Directors of the Board of Administration.

No member may be a candidate for more than one position from this category during the same election.

4.3.2 University of Ottawa student representative elections University of Ottawa student representative are elections held by the Federation under delegated authority of the University of Ottawa Board of

Governors, by the Vice President, Governance for the positions of Board of Governors Representative and Senate Representatives, as the case may be.

These elections are to be held concurrently with the Federation’s general elections according to, in order of authority and preference, the rules determined by the University of Ottawa, and in compliance with this By-Law and Appendix A.

4.3.3 By-Elections By-elections means an election in the fall semester to elect faculty directors for faculties that offer only one-year programs and for any Executive or Faculty Director vacancies, where possible. No member may be a candidate for more than one position from this category during the same election.

4.3.4 Special Elections Special elections are elections other than general elections and by-elections that must be called in order to fill any vacancies that may not be filled through by-elections.

No member may be a candidate for more than one position from this category during the same election.

4.3.5 Referenda Referenda of the federation are votes on ballot questions in which a direct vote of the entire electorate of the federation is asked to accept or reject a proposal. The results of referenda, the option selected by a simple majority of members casting ballots, are binding upon the Federation and must be acted upon in a timely fashion.

4.3.5.1 Referendum Proposals Referenda may be initiated by one of the following methods: a. a resolution, clearly indicating the question to be posed in accordance with subsection 4.3.5.2, adopted by a two-thirds (2/3) majority of the votes cast at a meeting of the Board of Administration. In this case, the Board of Administration must, at the same meeting, select a timeline to hold the referendum consistent with subsection 4.4.2. b. a petition duly signed by one thousand five hundred (1500) or five (5) percent of the members of the Federation, whichever is less. The petition must list the student number of every signatory and must be delivered to the Chairperson of the Board of Administration, no later than 7 days prior to a meeting of the Board of Administration. The petition must clearly indicate the question to be posed in accordance with subsection 4.3.5.2. In this case, at the Board of Administration meeting immediately following delivery of the petition, the Chairperson must require the Board to select a timeline to hold the referendum consistent with 4.4.2.

4.3.5.2 Referendum Question The referendum question must be concise, precise, and unambiguous.

The question must be answered simply by a YES or NO.

4.3.5.3 Referendum Convenor When the Elections Office has been engaged by the Federation, the Elections Director shall assume the role of Referendum Convenor. The Referendum Convenor has duties, responsibilities, and powers equivalent to the Elections Director and Polling Director for the duration of the referendum.

#### 4.4 Timeline

4.4.1 General elections General elections are held each year, in the Winter semester. Elections must be held no later than the last business day in the month of February.

4.4.2 By-elections By elections are held each year, in the Fall semester. Elections must be held



no later than the last business day in the month of October.

4.4.3 Referenda Referenda administered concurrently with a Federation election shall follow the same guidelines as the elections.

If the referendum is held outside an election period, it may not be held within a moratorium period fourteen (14) business days before the opening of the nominations for the election, and fourteen (14) business days after the last day of voting for the election.

In the case of non-election time referenda, there shall be a two-week preparation period to assemble the YES / NO referendum committees, followed by a one-week campaign period of no less than seven days, followed by no less than 2 voting days.

4.5 Nominations Nomination forms must be made available by the Elections Office in a timely manner for all elections.

Nomination forms must be signed by candidates indicating acceptance of the nomination, and attesting to adherence to all eligibility criteria for the position being sought.

Nomination forms must conform to regulation and deadlines as prescribed.

4.6 Eligibility Following the deadline for nominations, the Elections Office must verify that each candidate meets the eligibility requirements for the position being sought in accordance with the relevant subsections in By-Law No. 3

4.6.1 No member may be a candidate for two faculty director positions in the same elections. No sitting voting member of the Board of Administration may be a candidate in a by- election or special election without first resigning from their current position.

4.6.2 A member deemed ineligible by the Elections office may appeal the decision to the Elections Committee within two business days. The elections committee must render its judgement within two business day following delivery of the request for appeal.

4.6.3 Any individual owing a debt to the Federation is rendered ineligible to participate in any Federation election until the debt has been repaid in full.

4.7 Elections Committee

4.6.1 Composition The elections committee is selected by the Board of Administration, by secret ballot, no later than the second meeting of the Board of Administration. The committee is composed of three (3) voting members who may not be candidates in any election occurring during their term as members of the committee. No more than one (1) of these positions may be occupied by an executive of the Federation.

4.6.2 Duties a. The elections committee is responsible for selecting candidates for the positions of electoral officers. The committee must design a selection process and, upon review of the

applicants, present the selection process as well as recommend their top candidates to the Board of Administration. The top candidates will have the ability to answer questions from the Board to help Directors make an informed decision. The Board shall select the successful candidate by a simple majority vote of the votes cast at a meeting of the Board of Administration by secret ballot.

b. Review any motions regarding modifications to Appendix A

c. Solicit feedback regarding elections and referenda from the University of Ottawa community.

4.6.3 Powers a. At the request of a candidate in the elections, to reconsider the ruling of the Elections Office and to provide a response, in one of three ways: (i) to reject the ruling of the Elections Office and render any sanction(s) invalid, (ii) to reaffirm the ruling and accept any sanction(s), or (iii) to reconsider the ruling and modify sanction(s) (without the ability to increase sanction(s)). b. Any decision of the Elections Committee may be appealed by a candidate to the highest decision making body of the Federation[, the Board of Administration]. c. The Elections Committee may, if there is sufficient reason to suspect misconduct, investigate the actions of the Elections Office and submit recommendations to the Board of Administration to impose remedies.

#### 4.8 Election Office 4.8.1 Elections Director

4.8.1.1 Duties a. See to the physical organization of the elections; b. Interpret and enforce the elections rules in accordance with this By-Law and Appendix A; c. See to the promotion and advertising of the elections, including the dissemination of information pertaining to nominations, polling station locations, and voting days; d. Enforce the timelines and restrictions; e. Establish the seats available per faculty on the Board of Administration and draw up the list of eligible voters based on the information provided by the University of Ottawa; f. Act as the primary point of contact for the Elections Office and to communicate with members, media, the University, and others in matters pertaining to the Federations elections; g. Publish the official results of the elections.

4.8.1.2 Powers a. Determine the eligibility of candidates; b. Declare the winner(s) of each race in all elections following a final tally of vote; c. To accept complaints from candidates regarding breach of rules and regulations of the elections, to make rulings and prescribe sanctions and remedies as deemed appropriate.

#### 4.8.2 Polling Director

4.8.2.1 Duties a. Act as assistant to the Elections Director; b. See to the physical organization of the elections; c. Hire and organize all temporary or casual employees of the Elections Office including an administrative agent and poll clerks; d. See to the promotion (and advertising) of the elections, including the dissemination of information pertaining to nominations, polling station locations, and voting days. e. Enforce the agreed upon timeline and restrictions. f. Obtain all materials necessary for the administration of elections including coordination with Elections Canada. g. Ensure the destructions of ballots once the elections process has been

completed and any appeals resolved.

4.8.2.2 Powers a. To design and obtain ballots for the elections; b. Determine the eligibility of voters at polling places.

4.9 Affiliations Candidates appear on the ballot individually with only their name.

#### 4.9.1 Endorsement

A candidate may voluntarily endorse any other candidate in any election excluding that candidate's own race.

#### 4.9.2 Resources

All campaign expenses must be filed individually by all candidates.

Financial resources may not be shared by candidates.

4.10 Method of Voting The Federations elections are conducted according to a First Past the Post system. Therefore, a voter may select only one candidate for each position available. A voter may only vote once in each race for which the voter is eligible.

4.10.1 Voting must be conducted in person, at a polling station, during polling hours.

Or, members on exchange, or otherwise stationed outside the City of Ottawa for academic purposes sanctioned by the University of Ottawa, may submit absentee ballots. The Elections Office is responsible for ensuring the availability and administration of both voting procedures.

#### 4.11 Disputed Elections

4.11.1 Any member of the Federation may contest an election wholesale by submitting a request to the Constitutional Committee and notifying the Elections Director within five (5) business days following official publication of the results. 4.11.2 An election may be contested wholesale only on the grounds of fraud or irregularity.

#### 4.12 Recount

4.12.1 Any candidate may request a recount by notifying the Elections Director no later than two (2) business days after the day of the vote count. In this case, the Elections Director must notify all other candidates for the disputed position of the request for a recount before the recount takes place.

4.12.2 In any race for an Executive position, an immediate recount must take place if twenty-five (25) votes or less separate the leading candidate from the candidate with the next greatest number of votes.

4.12.4 In any race for faculty director positions, an immediate recount must take place if ten

(10) votes or less separate the candidate occupying the last seat to be filled from the candidate with the next greatest number of votes.

#### 4.13 Current members

4.13.1 A member of the current Executive, current Faculty Director, or current staff, cannot be employed by the Elections Office in any role, paid or otherwise.

4.13.2 Within five (5) business days following the deadline for nominations, each member of the current Executive must hold an information session with all of the candidates seeking that position; and the Chairperson of the Board of Administration must hold an information session with all of the candidates seeking a faculty director position.

4.13.3 The Federation's resources, financial, promotional, or other, cannot be used in favour of any candidate.

4.14 Status of elected candidates Between the date of publication of the results and the date of taking office, the elected candidate has no privileges or powers and continues to be considered a member of the Federation. The successful candidate in any elections becomes a member of the Executive or a faculty director, as the case may be, at the official date of taking office.

4.15 Resignation The elected candidate may resign at any time before officially taking office. A resignation is considered valid by any one of the following procedures:

- a. by advising the Elections Director, or President of the Federation by letter to that effect;
- b. by orally advising the President of the Federation, in person, with three (3) witnesses to certify the elected candidate's intention to resign; these witnesses must be present in the office of the President of the Federation when the elected candidate announces her intention;
- c. by a public announcement via press conference; or,
- d. by a public announcement published in both student newspapers at the University of Ottawa

### **7.23 Miscellaneous**

JP Dubé – infopoint by-law 3

Anne-Marie Roy – info point bylaw 10

Daniel Stojanovic – info point: -campus health clinic, use/renovations of déjà vu, plug audit

Marilyn Tourangeau – infopoint bylaw 10

Sam Randazzo – infopoint: homophobia in Russia

## **7.24 Question Period**

## **7.25 Closing of the meeting**

**Be it resolved that** the meeting be adjourned at 8:45PM

Proposed by : Nicolette Addesa

Seconded by: Marilyn Tourangeau

***Adopted***