

**STUDENT FEDERATION OF THE UNIVERSITY OF OTTAWA**

**MINUTES OF THE SECOND MEETING OF THE BOARD OF ADMINISTRATION FOR 2012-2013**

Date: Tuesday August 28<sup>th</sup> 2012

Location: Desmarais 7170

Time: 5:30 PM

Chair: Dave Molenhuis

Secretary: Véronique Maggiore

**2.1 Welcome**

The meeting began at 7:37 PM.

**2.2 Roll Call**

<b>SFUO</b>	<b>Ethan Plato</b>
<b>SFUO</b>	<b>Adam Gilani</b>
<b>SFUO</b>	<b>Anne-Marie Roy</b>
<b>SFUO</b>	<b>Jozef Spiteri</b>
<b>SFUO</b>	<b>Kate Hudson</b>
<b>SFUO</b>	<b>Liz Kessler</b>
<b>Arts</b>	<b>Daniel Arnold</b>
<b>Arts</b>	<b>Jocelyn Boéré Sara McGillivray- proxy</b>
<b>Arts</b>	<b>Jordan Henry Jenna Naulls - proxy</b>
<b>Arts</b>	<b>Bryan Rowley</b>
<b>Arts</b>	<b>Chase Patterson Marilyn Tourangeau - proxy</b>
<b>Common Law</b>	<b>VACANT</b>
<b>Droit civil</b>	<b>Caroline Soule Litsa Nikolista Katsoulis - proxy</b>
<b>Éducation</b>	<b>VACANT</b>
<b>Engeneering</b>	<b>Nick Zorn Andries Kirstein - proxy</b>
<b>Health Sciences</b>	<b>VACANT</b>
<b>Health Sciences</b>	<b>VACANT</b>
<b>Health Sciences</b>	<b>VACANT</b>
<b>Management</b>	<b>Natalie Rydell Holly Poirier-proxy</b>
<b>Management</b>	<b>Alexander Revello</b>
<b>Medicine</b>	<b>VACANT</b>
<b>Science</b>	<b>Maryam Benichou (absent)</b>
<b>Science</b>	<b>Inas Abusheikha (absent)</b>
<b>Science</b>	<b>Wala'a Farahat (absent)</b>
<b>Social sciences</b>	<b>Quinn Blue</b>
<b>Social sciences</b>	<b>Mark Donaghue</b>
<b>Social sciences</b>	<b>Nicole Desnoyers</b>
<b>Social sciences</b>	<b>Dave Eaton</b>
<b>Social sciences</b>	<b>Madeline Gow Ryan Watson-proxy</b>
<b>Social sciences</b>	<b>Vanessa Rydell</b>
<b>Special Student</b>	<b>VACANT</b>

SFUO	Ethan Plato
SFUO	Adam Gilani
SFUO	Anne-Marie Roy
SFUO	Jozef Spiteri

SFUO	Elizabeth Kessler	
SFUO	Kate Hudson	
Arts	Daniel Arnold	
Arts	Jocelyn Boéré	<i>Sara McGillivray - proxy</i>
Arts	Jordan Henry	<i>Jenna Naulls - proxy</i>
Arts	Chase Patterson	<i>Marilyn Tourangeau - proxy</i>
Arts	Bryan Rowley	
Common Law	VACANT	
Droit Civil	Caroline Soule	<i>Litsa Nikolista Katsoulis - proxy</i>
Education	VACANT	
Engineering	Nicholas Zorn	<i>Andries Kirstein - proxy</i>
Health Sciences	VACANT	
Health Sciences	VACANT	
Health Sciences	VACANT	
Management	Alexander Revelo	
Management	Natalie Rydell	<i>Holly Poirier - proxy</i>
Sciences	Inas Abusheikha	<i>Absent</i>
Sciences	Maryam Benichou	<i>Absent</i>
Sciences	Wala'a Farahat	<i>Absent</i>
Social Sciences	Quinn Blue	
Social Sciences	Nicole Desnoyers	
Social Sciences	Mark Donaghue	
Social Sciences	Dave Eaton	
Social Sciences	Madeline Gow	<i>Ryan Watson - proxy</i>
Social Sciences	Vanessa Rydell	
Special Student	VACANT	

### **2.3 Comments from the Chair**

**Be it resolved that** the absence of Jordan Henry from the previous meeting be given just cause

Proposed by: Anne-Marie Roy

Seconded by: Dave Eaton

***Adopted***

**Be it resolved that** the absence of Caroline Soule from the previous meeting be given just cause

Proposed by: Ethan Plato

Seconded by: Dan Arnold

***Adopted***

**Be it resolved that** the absence of Alexander Revello be given just cause

Proposed by: Nicole Desnoyers  
Seconded by: Jordan Henry Jenna Naulls-proxy  
**Adopted**

## **2.4 Adoption of the Agenda**

**Be it resolved that** the agenda be adopted as presented:

- 2.1 Welcome
- 2.2 Roll Call
- 2.3 Comments from the Chair
- 2.4 Adoption of the Agenda
- 2.5 Adoption of the Minutes from the Last Meeting
- 2.6 Executive Updates
- 2.7 Question Period
- 2.8 Budget Presentation and Ratification
- 2.9 Policy : Employment Equity
- 2.10 Miscellaneous
- 2.11 Question Period
- 2.12 Closing of the Meeting

### ***Amendment***

**Be it resolved to** add point 2.10 First Reading: Section 3.4.1.13 to the agenda

Proposed by: Ethan Plato  
Seconded by: Nicole Desnoyers  
**Adopted**

Proposed by : Liz Kessler  
Seconded by: Mark Donaghue  
**Adopted**

## **2.5 Adoption of the Minutes from the Previous Meeting**

**Be it resolved that** the minutes from May 2012, be tabled until the next meeting

Proposed by: Liz Kessler  
Seconded by: Adam Gilani  
**Adopted**

**Be it resolved that** the minutes from April 2012, be adopted as presented

***Amendment***

**Be it resolved that** the minutes be amended in order to indicate that Wala'a Farahat was present by proxy

Proposed by: Adam Gilani

Seconded by: Jordan Henry Jenna Naulls-proxy

***Adopted***

Proposed by: Dave Eaton

Seconded by: Bryan Rowley

***Adopted as amended***

**2.6 Executive Updates**

***President***

***VP Finance***

Well, we've had a very busy time since our last board meeting, which is closing in on 7 or 8 weeks now. As you must all be anxiously anticipating, 101 Week, the SFUO's orientation week for new students, will kick off with FedFest, the opening concert this Sunday! La plupart de notre temps pour ces dernières semaines était occupé par la préparation pour la Semaine 101.

J'étais aussi occupé par l'embauche de plus que 30 employées pour la session d'automne. As I need to keep the Board updated on any changes in permanent staff, We have hired a new health plan coordinator because Danika Brisson, the current Coordinator is heading off to begin her B.Ed. Christine Moncrieff has been hired and has already begun working.

Le mois passé les vérificateurs Deloitte & Touche ont fait la vérification de l'état financière de la FÉUO. Nous espérons d'avoir la rapport des vérificateurs avant la fin d'année calendrier; avant les vacances d'hiver. Et je vais vous présenter le budget 2013 aujourd'hui.

All our businesses are ready to welcome students back to the uOttawa community The Pivik and Agora Bookstore have already begun to serve our new and returning students with the high level of customer service and quality products expected from the SFUO. Bar 1848 and Café Alt are gearing up to open their doors to students beginning on the first week of September and look forward to launching their new product lines – Café Alt Express (available at Pivik and 1848; as well as Breakfast at 1848).

Communication Liability as well as Directors and Officers insurance has been renewed.

This is a quick snapshot of what I've been up to this last little while. I will end my update here and let you take a break from my voice before I have your attention again for the budget presentation.

***VP Student***

***VP University Affairs***

***VP Communications***

***VP Social Activities***

## **2.7 Question Period**

## **2.8 Budget presentation**

**Be it resolved that** the Board Administration approves the submission of the budget estimates, prepared by the Vice President Finance for the fiscal year May 1, 2012 to April 30, 2013 based on the recommendation of the Federation Executive and the Finance Committee

Proposed by: Dave Eaton

Seconded by: Nicole Desnoyers

***Adopted***

## **Motion to recess for 10 minutes**

Proposed by: Bryan Rowley

Seconded by: Chase Patterson

***Adopted***

## **2.9 Policy: Employment Equity**

**Be it resolved that** Policy 17 be amended to read as follows:

Employment Equity

The SFUO recognizes that there is a history of systemic discrimination in Canada that has marginalized various identifiable groups. Discrimination against people who identify as members of these marginalized groups has created barriers to employment. The SFUO is committed to regular examination of its employment policies and practices in order to address problems of systemic discrimination and to remove barriers to employment.

Applicants to any SFUO job will be able to self-identify as part of a marginalized group. In instances where there are two or more equally qualified applicants, the SFUO will use self-identification to implement employment equity. A statement to be included in all job postings can be found in the Executive Work Manual.

The SFUO is tasked with publishing an annual report on measures taken to remove barriers to employment and address systemic discrimination.

**Be it further resolved that** Policy 24 be removed from the Policy Manual

Proposed by : Adam Gilani

Seconded by: Liz Kessler

***Adopted***

### **2.10 First Reading: Section 3.4.1.13**

**Be it resolved that** the following section be added to the SFUO Constitution :

3.4.1.13

She shall ensure that hiring is conducted in accordance with all hiring policies and practices outlined in the Executive Work Manual.

Proposed by : Ethan Plato

Seconded by : Jordan Henry *Jenna Naulls-proxy*

***Adopted***

### **2.11 Miscellaneous**

- Liz Kessler: Policy Manual
- Chase Patterson: Resigned the alternate position for the Disciplinary Committee
- Nicole Desnoyers: Policy Manual
- Dave Eaton: RGN Services Fair BBQ
- Dan Arnold: Policy Manual
- Anne-Marie Roy: Constitution section 3.12.5

### **2.12 Question Period**

### **2.13 Closing of the Meeting**

**Be it resolved that** the meeting be adjourned

Proposed by: Kate Hudson

Seconded by: Litsa Nikolista Katsoulis

***Adopted***