

**STUDENT FEDERATION OF THE UNIVERSITY OF OTTAWA  
MINUTES OF THE EIGHTH MEETING OF THE BOARD OF ADMINISTRATION FOR  
2016-2017**

Date: Sunday February 5, 2017  
 Location: TBT083  
 Time: 1:00pm  
 Chair: Shawn Philip Hunsdale  
 Secretary: Paul Adjji

**8.1 Welcome**

*The meeting began at 1.30 pm*

**8.2 Roll Call**

<b>SFUO</b>	<b>Romeo Ahimakin</b>
<b>SFUO</b>	<b>Rizki Rachiq NP</b>
<b>SFUO</b>	<b>Hadi Wess</b>
<b>SFUO</b>	<b>Morissa Dalia- Ellis NP</b>
<b>SFUO</b>	<b>Vanessa Dorimain NP</b>
<b>SFUO</b>	<b>Francesco Caruso</b>
<b>Arts</b>	<b>Kathryn Leblanc</b>
<b>Arts</b>	<b>Tristan Lamonica</b>
<b>Arts</b>	
<b>Arts</b>	<b>Jocelyn Cadieux</b>
<b>Common Law</b>	<b>Lee Chitty</b>
<b>Droit Civil</b>	<b>Safie Diallo NP</b>
<b>Education</b>	<b>VACANT</b>
<b>Engineering</b>	<b>Arsalan Ahmed Khan</b>
<b>Engineering</b>	<b>Princejeet Singh Sandhu</b>
<b>Engineering</b>	<b>Jeffry Colin NP</b>
<b>Health Sciences</b>	<b>Ellen Galupo</b>
<b>Health Sciences</b>	<b>Minh Duong</b>
<b>Management</b>	<b>Milly Pang NP</b>
<b>Management</b>	<b>Sarah Mhidi NP</b>
<b>Science</b>	<b>Axel Gaga NP</b>
<b>Science</b>	<b>Paloma Sawaya</b>
<b>Science</b>	<b>Setti Belhouari</b>
<b>Social Science</b>	<b>Caylie Mckinley</b>
<b>Social Science</b>	<b>Iris Wong</b>
<b>Social Science</b>	<b>Leila Moumouni — Tchouassi NP</b>
<b>Social Science</b>	<b>Mikayla Vattiata NP</b>

<b>Social Science</b>	<b>Tony Bui</b>
<b>Medicine</b>	Alexander Liam Pearson NP
<b>Special Student</b>	<b>David Gakwerere NP</b>

### **8.3 Comments from the Chair**

### **8.4 Adoption of the Agenda**

#### **Agenda**

- 8.1 Welcome
- 8.2 Roll Call
- 8.3 Comments from the Chair
- 8.4 Adoption of the Agenda
- 8.5 Adoption of the Minutes of the last meeting
- 8.6 Executive update
- 8.7 Question period
- 8.8 Committee Vacancies

#### **FOR DISCUSSION AND/OR APPROVAL**

#### **8.9 SFUO Logo Redesign**

#### **8.10 Indigenous Student Representative**

#### **8.11 Islamophobia on Campus**

8.12 Second Reading 7.8.2.4

8.13 Constitutional Committee Report

1. First Reading: bylaw 7.11
2. First Reading: Executive Compensation Committee
3. First Reading: Motion to define the post of the Secretary of the BoA

8.14 Second Reading: Sexual Violence Policy and Strategy Review Committee

8.15 Second Reading: Bylaw 4.1.11

8.16 Second Reading: Bylaw 3.1.10.3

8.17 Second Reading: Bylaw 3.1

8.18 Second Reading: mandatory training for SFUO directors

8.19 Second Reading: Motion to Lower GA Quorum

8.120 General Assembly Motions

- i. General Assembly Motion for Online Voting in SFUO Elections
- ii. Motion for a Statement Condemning Turkish Political Purges
- iii. Motion Supporting a Living Wage
- iv. Capital in Motion – Contemporary Perspective on Capitalist Political Economy

8.21 Motion Against Islamophobia on Campus

8.22 Motion to include an Indigenous Representative Seat on the Board of Administration

8.23 VP Finance Eligibility

8.24 Motion to increase Executive Salaries

## **FOR INFORMATION**

8.25 Miscellaneous

8.26 Question Period

8.27 Closing of the Meeting

**Be it resolved that** the agenda be approved as presented with the following additions

## **8.8 Committee Vacancies**

## **8.9 SFUO Logo Redesign**

## **8.10 Indigenous Student Representative**

## **8.11 Islamophobia on Campus**

Moved: Romeo Ahimakin

Seconded: Tristan Lamonica

## **8.5 Adoption of the Minutes from the Previous Meeting**

There were no minutes available for presentation at this meeting.

## **8.6 Executive Updates**

**President**

**VP Finance**

**VP Equity**

**VP University Affairs**

**Ippssaa debate report back**

\*Facebook conversation between President of Ippsaa and myself distributed to board members.

### Campaigns

Third staff has been hired in the campaigns department and campaigns team is helping with the preparation of Black History Month.

### Student of the Month

This months winner will be selected at random through all students who voted in the 2017 General elections and to the elections promo/poll clerk agent who successfully got the most amount of students to vote.

## **VP Services and Communications**

### **Website**

- Website Updates should be rolling out by the end of the month for all service centres. Our webmaster is working diligently to make sure that all service centres have their websites tailored to their specific needs.

### **Statement**

- We are working with UOMSA in order to draft a statement regarding the Quebec shootings, and will be releasing our final statement tomorrow.

### **Service Centres**

- Foot Patrol – Where’s Waldo? – FP’s event where you try and find Waldo on campus, and take a selfie with him. There will be a prize given out to a lucky winner who posts their picture with Waldo on social media using FP’s hashtag. The prize is a \$50 gift card redeemable at SFUO businesses
- Hiring:
  - FP has two new employees to be hired in order to fill vacancies due to other employees getting new jobs within the fed
  - SDC will be hiring one new employee to fill vacancy

### **Vacation**

I will be taking a week’s vacation, unpaid, as I have no more paid vacation days left. I will be gone from the 13<sup>th</sup> to the 17<sup>th</sup>.

## **Logo Redesign Contest**

### Project Proposal

A students’ union logo should always aim to be a well-recognized symbol across any given campus. If done well, it lets students easily identify where their union operates, where their services can be found, what initiatives are being taken up by their elected representatives, and provides a sense of connection between the students and their union.

The current SFUO logo dates back to the establishment of our students' union in 1969, and bears reference to an outdated symbol of the Tabaret Hall couches, which are no longer currently in use. In light of this, and given the disconnect in recent years between students and their Federation, the SFUO's VP Services and Communications and Marketing & Communications Department started the process of rebranding and modernizing the SFUO's logo. The goals of this project are simple: develop a new logo that students can identify, have it be based upon commonly-known references or concepts, and actively include the student population in the decision-making process.

### Timeline

The following timeline for this project has been proposed by the VP Services and Communications and the Marketing and Communications Department:

- **Mid-January to February 24<sup>th</sup>:** Our Graphics Designer will actively be drafting and designing new potential logos, with student consultations & focus groups happening during this period as well
- **February 5<sup>th</sup>:** Establish an SFUO Logo Rebranding Ad-Hoc Committee at one of the January BoA Meetings
- **Week of February 27<sup>th</sup> to March 3<sup>rd</sup>:** SFUO Logo Rebranding Committee meets during the week to vote and recommend the top 5 choices to the BoA
- **March 5<sup>th</sup>:** Top 5 choices are presented to the BoA for approval
- **March 6<sup>th</sup> to March 15<sup>th</sup>:** Online voting period
- **March 17<sup>th</sup>:** SFUO Logo Rebranding Committee meets to go over voting results, identify voter turnout, determine the top 3 logo proposals with the most votes and recommend one of the top three logos for adoption as the new official SFUO logo
- **April 2<sup>nd</sup>:** Ratification/adoption of the recommendation for the new SFUO logo at the BoA meeting

This timeline was created in order to ensure that deadlines will be able to be respected easily. Giving enough time for our Graphics Designer to come up with good proposals, enough time for the committee to vote on the top 5 logos, enough time for students to vote on the top 3, and finally enough time for the committee to go over the results and choose a single recommendation to give to the BoA.

### Committee Composition and Duties

In order to maintain proper creative design oversight, while still actively including the student population in the decision-making process, the Ad-Hoc SFUO Logo Rebranding Committee should be composed of:

- The Vice-President, Services and Communications (as chair)
- The Senior SFUO Graphics Designer
- Two (2) elected members of the Board of Administration
- Two (2) elected members of the Communications Round Table

- Three (3) Students at Large

The goal of this committee composition is to ensure that there is proper creative and graphic design advice and oversight, provided by the Senior SFUO Graphics Designer and the elected members of the Communications Round Table. General student input can be provided through the elected members of the BoA and the Students at Large.

Students who desire to fill the position of Students at Large on the committee will be asked to send in a short answer to a pre-determined question, explaining their intentions and why they wish to get involved in this project, as well as any relevant experience they have in creative design or marketing. All applications will be reviewed by the VP Services and Communications, who will recommend three students to the committee to fill the At Large positions.

#### Voting Process and Decision-Making

In order to make voting and student participation as easy and accessible as possible, voting will take place online. Working with our webmaster, we will establish a system in which all current members of the SFUO that have paid their SFUO fees will be sent an email with a personalized code and a link. Upon clicking on the link, they will be invited to submit their unique code and vote for their top 3 logo choices, among the 5 options presented. This ensures that each student only gets one vote, and that the voting process is done securely.

#### Voting Incentives and Outreach Tactics

Ensuring that students feel actively involved in the decision-making process is critical to achieving a solid voter turnout. Although we cannot predict how many students will participate or vote on this matter, we can still aim to make sure students feel included in this. In addition to the standard promotions tactics (class talks, tabling, posters, social media posts, mass emails), we will be giving out some prizes to students who vote, providing students with more incentive to participate. Our promotions agent, the Marketing and Communications Department, and Zoom Productions will be able to team up to help increase the outreach and hopefully also voter turnout.

#### **VP Social Affairs**

Relay for Life will take place on Friday March 3<sup>rd</sup>, 2017 in the UCU (Agora, Terminus, and Alumni Auditorium) and Morisset. Costs related to the campaign will be subsidized by the Canadian Cancer Society. If you're interested in signing up or creating a team, please let us know.

The Birch Bark Canoe Project is happening in the UCU couch lounge until the end of March. This is a step forward to learn from the indigenous Community and Focus on indigenizing and doclonizing our campus, so your participation is much appreciated. The SFUO campaign to support refugees continues. If you would like to get involved, please let me know and I'll provide you with information on how to help.

SRT#14 and PhilRT#10 took place last week

I'm in the process of brainstorming a way to host a volunteer Gala with minimal cost to appreciate volunteers on campus.

In light of the Quebec shooting and the discrimination against the Muslim community, the SFUO along with the Muslim Students' Association and other Muslim associations on campus hosted an event in the UCU Agora on February 1<sup>st</sup> to mourn and remember the lost lives and pray for the survivors and their families.

## **8.7 Question Period**

## **8.8 SFUO Logo Redesign Project**

**Be it resolved that** an ad-hoc SFUO Logo Rebranding Committee be struck with the following composition:

- Vice-president, Services and Communications (chair)
- Senior Graphic Designer
- Two elected members of the Board of Administration
- Two elected members of the Communications Roundtable
- Three students at large

Moved: Francesco Caruso

Seconded: Kathryn Leblanc

**Be it resolved that** the motion be amended to include in the third, fourth, and fifth bullet points: “, each from different faculties”

Moved: Francesco Caruso

Seconded: Kathryn Leblanc

**Carried**

## **8.9 Committee Vacancies**

(Chitty/Lamonica)

**Be it resolved that** nominations be opened for all committee vacancies

Moved: Lee Chitty

Seconded: Tristan Lamonica

**Carried.**

### **a. SFUO Logo Rebranding Committee**

After a call for nominations for the SFUO Logo Rebranding Committee, the nominations received were:

- Arsalan Khan,           Engineering
- Jocelyn Cadieux,       Arts
- Tristan Lamonica,     Arts

Kathryn Leblanc, Arts

An election was held, with a three-way tie for all Arts candidates.

**Be it resolved that** a second round of balloting take place.

Moved: David Gakwerere

Seconded: Tony Bui

**Carried.**

In the second round, the top two ranking candidates tied.

**Be it resolved that** a third round of balloting take place, with only the top two contenders as candidates.

Moved: David Gakwerere

Seconded: Tony Bui

**Carried.**

After three rounds of balloting, Khan and Cadieux are the nominees.

#### **b. Constitutional Committee**

After a call for nominations for a permanent seat on the Constitutional Committee, the nominations received were:

Kathryn Leblanc

Jeffry Colin

Romeo Ahimakin

Rizki Rachiq

Paloma Sawaya

Leblanc is the nominee, vacating the alternate position.

David Gakwere is the nominee for the vacated alternate position.

#### **c. Policy and Bylaw Committee**

After a call for nominations for a seat on the Policy and Bylaw Committee, the only nomination received was David Gakwerere.

#### **d. Elections Committee**

After a call for nominations for a seat on the Elections Committee, the only nomination received was Mikayla Vattiata.

#### **e. Disciplinary Committee**

After a call for nominations for a seat on the Disciplinary Committee, the nominations received were:

Sara Mhidi  
David Gakwerere  
Tristan Lamonica

Gakwerere is the nominee.

For the alternate position, Sarah Mhidi and Tristan Lamonica present themselves again. Mhidi is the nominee for the alternate position.

**f. Finance Committee**

After a call for nominations for a seat on the Finance Committee, the only nomination received was Caylie McKinlay.

**g. Promotion Committee**

After a call for nominations for a seat on the Promotions, the only nomination received was Romeo Ahimakin.

**h. Selection Committee**

After a call for nominations for a seat on the Selection Committee, the only nomination received was Axel Gaga.

**Be it resolved that** the nominations be closed and the results ratified.

Moved: Jocelyn Cadieux

Seconded: Tony Bui

**Carried.**

**Be it resolved that** notwithstanding the other bylaws concerning alternates, the elections committee have 2 alternates who are named who would be called on in the event that permanent members do not respond within 48 hours.

SFUO	Romeo Ahimakin <b>Y</b>
SFUO	Rizki Rachiq <b>N</b>
SFUO	Hadi Wess <b>N</b>
SFUO	Morissa Dalia- Ellis
SFUO	Vanessa Dorimain <b>N</b>
SFUO	Francesco Caruso <b>Y</b>
Arts	Tristain Lamonica <b>N</b>
Arts	Jocelyn Cadieux <b>N</b>
Common Law	Lee Chitty
Engineering	Arsalan Ahmed Khan <b>Y</b>
Engineering	Princejeet Singh Sandhu <b>Y</b>
Engineering	Jeffrey Colin <b>Y</b>

<b>Health Sciences</b>	Ellen Galupo <b>Y</b>
<b>Health Sciences</b>	Minh Duong
<b>Management</b>	<b>Milly Pang Y</b>
<b>Management</b>	<b>Sarah Mhidi N</b>
<b>Science</b>	<b>Axel Gaga N</b>
<b>Science</b>	<b>Paloma Sawaya N</b>
<b>Science</b>	<b>Setti Belhouari</b>
<b>Social Science</b>	<b>Caylie Mckinley</b>
<b>Social Science</b>	<b>Iris Wong Y</b>
<b>Social Science</b>	<b>Leila Moumouni — Tchouassi</b>
<b>Social Science</b>	<b>Mikayla Vattiata N</b>
<b>Social Science</b>	<b>Tony Bui Y</b>
<b>Special Student</b>	<b>David Gakwerere Y</b>

Moved: Rizki Rachiq  
 Seconded: Jeffry Colin  
**Carried**

**8.9 Motion to Include an Indigenous Representative Seat on the Board of Administration of the Student Federation of the University of Ottawa**

Whereas the University of Ottawa was built on unceded and unsurrendered Algonquin Territory.

Whereas the University of Ottawa President is signing a Memorandum of Understanding with the Truth and Reconciliation Commission on Feb 25th, 2017.

Whereas approximately 45% of Indigenous peoples in Canada are under the age of 25, so post-secondary institutions will expect an increased rate of Indigenous students in the coming years.

Whereas the SFUO strives to advocate for the rights of marginalized groups on campus, especially First Nations, Métis, and Inuit students.

Whereas the Indigenous Students' Association (ISA), the Aboriginal Resource Centre (ARC), and the Indigenous Law Students' Association (ILSA) have started a taskforce with a mandate to Indigenize and Decolonize this institution and its culture in collaboration with the SFUO, GSAÉD, and the University of Ottawa Administration.

Whereas the SFUO's Board of Administration is the highest student decision-making body on the University of Ottawa campus.

Whereas Indigenous representation is very important on this campus, particularly on matters and decisions that affect students on a daily basis.

**Be it resolved that** a new position be added to the SFUO Board of Administration (BOA) named “Indigenous Representative”.

**Be it further resolved that** at the time of the SFUO elections, an Indigenous Representative Selection Committee (IRSC) is created to appoint the upcoming Indigenous Director.

**Be it further resolved that** the Selection Committee of the SFUO’s BOA is encouraged to approve the recommendations of the IRSC.

**Be it further resolved that** section 3.1.1.1 in the SFUO Constitution adds a sub-point saying “i. 1 Indigenous Director” appointed by the Selection Committee of the BOA considering the recommendations of the Indigenous Community of the University of Ottawa

**Be it further resolved that** section 3.1.1.1 is modified to read “The affairs of the Federation are managed by a Board of Administration composed on 33 members:”

Moved: Hadi Wess

Seconded: Romeo Ahimakin

**Carried**

### **8.10 Islamophobia Policy**

**Be it resolved that** the SFUO Policy and By-Law Committee in coordination with the UOMSA, be consulted to amend its policy manual to mandate the protection of Muslim students and the rejection of Islamophobia and all other forms of Xenophobia on campus;

**Be it further resolved that** the SFUO will, in partnership with the UOMSA and other religious clubs on campus help establish a multi-faith resources center who’s objective will be to:

1. Help faith groups work together to clear any and all misunderstandings which are the main cause of faith-based discrimination
2. Provide a safe space where those with religious beliefs can come should they be victims of this faith-based discrimination and to learn more about the resources available to practice their faith on campus
3. Advocate for a bigger multi-faith room in the south of campus
4. Advocate for an ablution space

Moved: Arsalan Khan

Seconded: Hadi Wess

**Carried**

**Motion** to recess 15 min  
 Moved: Rizki Rachiq  
 Seconded: Romeo Ahimakin  
 Carried at 5:35pm

<b>SFUO</b>	<b>Romeo Ahimakin</b>
<b>SFUO</b>	<b>Rizki Rachiq</b>
<b>SFUO</b>	<b>Hadi Wess</b>
<b>SFUO</b>	<b>Morissa Dalia- Ellis P</b>
<b>SFUO</b>	<b>Vanessa Dorimain P</b>
<b>SFUO</b>	<b>Francesco Caruso P</b>
<b>Arts</b>	<b>Kathryn Leblanc P</b>
<b>Arts</b>	<b>Tristain Lamonica P</b>
<b>Arts</b>	
<b>Arts</b>	<b>Jocelyn Cadieux P</b>
<b>Common Law</b>	<b>Lee Chitty P</b>
<b>Droit Civil</b>	Safie Diallo
<b>Education</b>	<b>VACANT</b>
<b>Engineering</b>	Arsalan Ahmed Khan
<b>Engineering</b>	<b>Princejeet Singh Sandhu P</b>
<b>Engineering</b>	Jeffry Colin P
<b>Health Sciences</b>	Ellen Galupo <b>P</b>
<b>Health Sciences</b>	Minh Duong <b>P</b>
<b>Health Sciences</b>	<b>Vacant</b>
<b>Management</b>	<b>Milly Pang</b>
<b>Management</b>	
<b>Management</b>	<b>Sarah Mhidi</b>
<b>Science</b>	<b>Axel Gaga</b>
<b>Science</b>	<b>Paloma Sawaya P</b>
<b>Science</b>	<b>Setti Belhouari</b>
<b>Social Science</b>	<b>Caylie Mckinley P</b>
<b>Social Science</b>	<b>Iris Wong P</b>
<b>Social Science</b>	<b>Leila Moumouni — Tchouassi P</b>
<b>Social Science</b>	<b>Mikayla Vattiata P</b>
<b>Social Science</b>	<b>Tony Bui</b>
<b>Medicine</b>	Alexander Liam Pearson
<b>Special Student</b>	<b>David Gakwerere P</b>

**Be it resolved that election committee alternates be mandated until April 30th, 2017.**

Motion : Rizki Rachiq  
Seconded: Romeo Ahimakin  
**Carried**

Motion to open nominations for election committee alternates  
Moved: Lee Chitty  
Seconded: Tony Bui  
Jocelyn Cadiex nominated  
Caylie McKinley Nominated

Motion to ratify Jocelyn Cadieux and Caylie McKinley as alternates to the elections committee.  
**Carried**

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Timesaver Motion Allowing for the meeting to extend it of half an hour:

Moved: Tony Bui  
Seconded: Hadi Wess  
**Carried**

### **8.8 Second Reading 7.2.8.4**

7.8.2.3

She has the power to investigate or examine any member of the Executive, employee, officer or person administering funds for the Federation in relation to decisions made by the person or persons that have indirect financial impacts on the organisation.

*Be it further resolved 7.8.2.4 be renumbered to 7.8.2.5*

*BIRT by-law 7.8.2.4 be amended to read as follows:*

7.8.2.4 (or 7.8.2.5)

The comptroller general shall have free and unobstructed access to all books, records, documents, **persons, or agencies** pertaining to the administration of the Federation's funds by any individual, group, or organization to whom funds have been allocated by the Executive or by federated bodies.

Moved: Lee Chitty

Seconded: Arsalan Khan

**Carried**

### **8.9 (1) First Reading Bylaw 7.11**

7.11

Independence of the Comptroller General

7.11.1

In order to preserve the discretion and independence of investigations before they have been concluded and a report be submitted to the council of the body concerned, she has the ability to request no summary about any or all interactions between the Comptroller General and other persons be divulged to any other person or party. Interactions include, but are not limited to, information provided to or requested by the Comptroller General and conversations or emails with the Comptroller General.

7.11.2

In concern of requests made by any member of the Executive, member of the Board of Administration or officer, agent, or employee of the Federation, or person administering central funds of the Federation, they may request an investigation without the permission of any other person, including their supervisor. This person will have no obligation to report their request of the Comptroller General to their supervisor or other member of the Executive. This person also has the right to request the Comptroller General not name the person as a source of information.

Moved: Romeo Ahimakin

Seconded: Tristan Lamonica

**Carried**

### **8.9 (2) First Reading Executive Compensation Committee**

WHEREAS the executive positions of the Federation are full-time positions and should be paid accordingly;

WHEREAS the pay for those positions comes out of the public purse, and should thus have a high degree of scrutiny;

WHEREAS those positions are directly elected, and should thus have a high degree of scrutiny;

WHEREAS the executive should not have the power to set their own salaries;

WHEREAS there are often discussions surrounding the pay of the executive;

BE IT RESOLVED that the following article be added to the SFUO Constitution:

“3.12.17 Executive Compensation Committee

3.12.17.1 Functions

- a. Review executive compensation and benefits;
- b. Make use of all relevant information from outside organisations;
- c. Include in its research all relevant information from within the Federation including, but not limited to, the budget, audited financial statements and recommendations from previous committees;
- d. The Committee shall present its report and recommendations for adjustments to the Board no later than the 31<sup>st</sup> of December. The Board shall make a final determination on executive compensation no later than the 31<sup>st</sup> of January;
- e. Provide the Vice-President Finance with a copy of the final report, which will be incorporated into the Federation’s Budget.

3.12.17.2 The Committee shall be composed of:

- a. Three (3) directors other than members of the executive;
- b. Two (2) delegates from the Money Round Table;
- c. The Comptroller General of the Federation.

3.12.17.3 Quorum for the Executive Compensation Committee shall be five members of the Committee.

3.12.17.4 Any changes to executive compensation shall only come into effect for the next fiscal year.”

BE IT FURTHER RESOLVED that article 3.2.10 be struck from the Constitution.

Moved: Romeo Ahimakin

Seconded: Tristan Lamonica

**Carried**

**8.9 (3) First Reading : Motion to Define the Secretary of the BoA**

## **Motion to define the post of the Secretary of the BoA**

WHEREAS the Board of Administration should have a position of Secretary in the interests of ensuring well-kept records and ensuring that business is properly sorted;

WHEREAS the position of Secretary is an important position that should be defined in the Bylaws of the Federation;

WHEREAS the position of Secretary is not currently defined in the Bylaws of the Federation;

BE IT RESOLVED that the following article be added to the SFUO Constitution:

### **“3.1.12 Secretary of the Board of Administration**

**3.1.12.1** The Secretary of the Board shall be responsible for the following duties:

- a. Accurately recording the minutes of Board meetings, including attendance, and sending them to the Chairperson within three (3) days of the meeting being adjourned;
- b. Distributing the agenda and motions for each council meeting in accordance with the time frames set out in these Bylaws;
- c. Collecting all reports presented to council via email and adding them to the minutes;
- d. Collecting all minutes of committee meetings from the appropriate committee chair and ensuring the distribution of those minutes to all directors and the public at large, excepting minutes from in-camera sessions;
- e. Accurately recording the minutes of General Assemblies and sending them to the Chairperson within five (5) days of the GA being adjourned;
- f. Ensuring all business arising from Board meetings is properly documented and forwarded to the appropriate individual or Committee for action;
- g. Perform such other duties as may from time to time be determined by the Board of Administration or the General Assembly.

**3.1.12.2** The Board of Administration shall appoint the Secretary or an interim Secretary when needed by a simple majority vote of votes cast by directors.

**3.1.12.3** The Secretary of the Board must be an individual member of the Federation and cannot be hold another elected or appointed Federation role.

3.1.12.4 Once appointed, the Secretary of the Board shall carry out her duties until she resigns or until she is dismissed by a simple majority vote of votes cast by the directors.”

BE IT FURTHER RESOLVED that the above addition to the Constitution come into force on the 1<sup>st</sup> of May 2017.

Moved: Romeo Ahimakin

Seconded: Tristan Lamonica

**Carried**

### **8.10 Second Reading: Sexual Violence Policy and Strategy Review Committee**

WHEREAS sexual assault is a very serious and abhorrent crime, and has a very negative impact on those who suffer it;

WHEREAS rape culture is a reality on university campuses today, including at the University of Ottawa;

WHEREAS the University of Ottawa has been hit by numerous incidents of sexual assault and rape culture in the last few years;

WHEREAS the Federation should be acting to eliminate sexual violence on campus;

BE IT RESOLVED that an ad-hoc committee on the SFUO's Board of Administration be created with the following functions:

- a. To examine rape culture on campus;
- b. To examine the sexual assault policies of the Federation, the University and any other relevant organisation;
- c. To examine how those sexual assault policies can be improved and to propose drafts of improved policies;
- d. To examine strategies for the Federation and the University to tackle and reduce rape culture and sexual assault, including, but not limited to: education programmes and mandatory consent workshops for all students<sup>1</sup>;
- e. To examine the current strategies of the Federation to tackle and reduce rape culture and sexual assault and determine how those strategies can be improved;
- f. To examine any other topic deemed relevant by the committee.

BE IT FURTHER RESOLVED that the committee be composed as follows:

- a. The Vice-President, Equity;
  - b. Three (3) directors of the Board of Administration
  - c. A delegate from the Women's Resource Centre;
-

- d. A delegate from the Pride Centre;
- e. Any number of members of the Federation

BE IT FURTHER RESOLVED that the committee have the following duties:

- a. To offer every individual member and every student group of the Federation the chance to give their input and to have that input taken into consideration;
- b. To meet at least once every four (4) weeks until the committee deems its functions have been adequately fulfilled;
- c. To prepare a report containing its findings and recommendations;
- d. To present its full report publicly to the Board of Administration no later than the Fall 2017 General Assembly.

BE IT FURTHER RESOLVED that the committee be known as the “Sexual Violence Policy and Strategy Review Committee”

Moved: Arsalan Khan

Seconded: Tony Bui

**Carried**

Motion to open nominations for 3 directors of BOA to sit on Sexual Violence Policy and Strategy Review Committee

Motion to Open Nominations

Moved: Jeffry Colin

Seconded: Arsalan Khan

**Carried**

Axel – Leila - Kathryn

Motion to name Axel Gaga, Leila Moumouni — Tchouassi and Kathryn Leblanc to the Sexual Violence Policy and Strategy Review Committee

Moved: Arsalan Khan

Seconded: Morissa- Dalia Ellis

**Carried**

### **8.11 Second Reading Bylaw 4.1.11**

WHEREAS there is already a clause on voting for members sanctioned outside the City of Ottawa for academic purposes to submit an absentee ballot;

WHEREAS the SFUO strives promote accessibility to all its members;

WHEREAS the SFUO aims to annually increase voter turnout to the elections;

BE IT RESOLVED that the following amendment be made in the SFUO Constitution:

“4.11.1

Polling stations should be open with the intention of allowing all students sufficient time to be able to vote, including but not limited to students on co-op terms, within reasonable efforts.”

Moved: Jeffery Colin

Seconded: Jocelyn Cadieux

**Carried**

### **8.12 Second Reading: Bylaw 3.1.10.3**

WHEREAS the process for bringing motions to the Board of Administration should be clear, transparent and efficient;

WHEREAS the current process of bringing motions to the Board is much too slow, taking at least three months for a motion to be passed;

WHEREAS the current process is an inherently conservative one, which limits the abilities of directors to improve the Federation;

WHEREAS info points are vague and give very little information as to the motion that is to be presented;

WHEREAS members of the Board already receive motions at least five days in advance of the meeting, giving them ample time to review the motion;

WHEREAS individual members only need a petition with 100 signatures to present a motion to the General Assembly;

WHEREAS individual members of the Federation very rarely bring motions forward to the Board, and whereas individual members should be encouraged to take a more active role in the decision-making processes of the Federation;

BE IT RESOLVED that article 3.1.10.3 of the SFUO Constitution be amended to read as follows:

“3.1.10.3 Notice of motions

3.1.10.3.1 All motions seeking the adoption or amendment of a bylaw or policy, or to propose any action, excluding procedural motions, must be received by the Chairperson at least two (2) weeks before a regular meeting of the Board in order to be considered.

3.1.10.3.2 Individual directors may present no more than Three (3) motions, excluding procedural motions, per regular meeting of the Board;

3.1.10.3.3 Notwithstanding 3.1.10.3.1 and 3.1.10.3.2 any item of business may be placed on the agenda with a two-thirds (2/3) vote of votes cast at any time during the meeting.

3.1.10.3.4 A simple resolution can be considered as an emergency motion and will be exempt from notice provisions in the event that the motion pertains to an event or issue that has arisen subsequent to the notice deadline for motions; and the motion pertains to an imminent and urgent event or issue that requires a resolution prior to the next scheduled regular meeting.

3.1.10.3.5 Any individual member of the Federation may present a motion to the Board with the support of a petition of at least one hundred (100) individual members of the Federation.”

Moved: Romeo Ahimakin

Seconded: Morissa Dalia Ellis

**Carried**

### **8.13 Second Reading 3.1**

Whereas the Board of Administration administers the affairs of the Federation in every respect

Whereas every director is held accountable to the University of Ottawa student population

Whereas the Board of Administration should be informing the student community of the many issues and concerns regarding the faculties / portfolios they represent

Be it resolved that 3.1.10.2.1.e be read as follows:

“Executive and Faculty Directors updates and question period: Executive updates will commence after the adoption of the agenda followed by Faculty director updates and question period.

1 representative per Faculty will orally provide the update.

All directors and individual members of the Federation may ask questions to all voting board members.

Moved: Morissa- Dalia Ellis

Seconded: David Gakwerere

**Carried**

#### **8.14 Second Reading: mandatory training for SFUO directors**

WHEREAS directors of the Board of Administration should be properly equipped to most effectively serve students;

WHEREAS training sessions give directors information and skills needed to better serve students;

WHEREAS directors should have a good knowledge of the history of the Federation, as well as good knowledge of the Federation's workings, Constitution, Bylaws and policies;

WHEREAS the current list of mandatory training sessions is lacking in some aspects;

BE IT RESOLVED that article 3.1.13 of the SFUO Constitution be amended to read as follows:

##### **"3.1.13 Mandatory Training**

3.1.13.1 The following training shall be mandatory for all directors of the Board of Administration before the first sitting of the Board of Administration of the current year:

- a. A mandatory information session organized by the Chairperson of the Board of Administration on Robert's Rules of Order shall be held for all directors of the Board of Administration;
- b. A mandatory training organized by the Chairperson of the Board of Administration and the SFUO President, including a training session on conflict resolution/anti-bullying, a session on anti-oppression, a session on the Accessibility for Ontarians with Disabilities Act (2005), and Indigenous Solidarity and Recognition Training, shall be held for all faculty directors and executives prior to their first sitting of the Board of Administration for the current year;
- c. A training on the Constitution, Bylaws, policies and letters patent of the Federation, and an overview of the business of the Board for the previous two years;
- d. A training on the Ontario Corporations Act, the Ontario Not-for-Profit Corporations Act, fiduciary duties of directors and conflict of interest;
- e. A training on the general workings and history of the Federation, provided by an appropriate Federation staff member.

3.1.13.2 In the case of by-elections and appointed board members, trainings shall be organized for those directors subsequent to ratification."

Moved: Arsalan Khan

Seconded: Caylie McKinley

**Carried**

### **8.15 Second Reading: Motion to Lower GA Quorum**

WHEREAS the University of Ottawa is by population one of the top 10 biggest campuses in Canada

WHEREAS other top Canadian universities have had relative success and great difficulty depending on their General Assembly quorum numbers [McGill's is 100 students, while McMaster's 600 member quorum took 17 years to meet and lasted only 1 motion]

WHEREAS currently 1% of the student population is needed in attendance to pass motions at the General assembly in order to meet quorum and turnout for all five previous General assemblies has failed to reach quorum despite the varied efforts of three separate administrations over two and a half years

WHEREAS the reduction in percentage required for achieving quorum would not affect the maximum ceiling in attendance rate for participation at the General assemblies

WHEREAS I, as a Gee-Gee may understand, that though I might not represent the entirety of the student body, I would like to contribute to having my voice heard or have it spoken for as a platform for others, by making it easier for everyone to enact the spirit of the SFUO General assembly for its original intentions.

BE IT RESOLVED that we amend the current by-laws of the SFUO by lowering quorum [the attendance required to pass motions] at General assemblies from a 1% attendance rate down to a 0.75% attendance rate.

Moved: Caylie McKinley

Seconded: Paloma Sawaya

**Carried**

### **8.16 General Assembly Motions/ Motions de L'AG**

#### **General Assembly Motion for Online Voting in SFUO Elections**

WHEREAS the SFUO aims to "regroup all undergraduate students of the University of Ottawa in a democratic and cooperative organisation" as per the SFUO's Statement of Principles;

WHEREAS a strong democracy requires high levels of active and engaged participation;

WHEREAS SFUO voter turnout in the last 50 years has consisted of a very small percentage of the student population;

WHEREAS the current voting system used is effectively the same one used in 1955 when the voting population was 1,009 in total (it's over 35,000 now);

WHEREAS the current voting system is inaccessible to many students, especially those who belong to marginalized groups in society;

WHEREAS the SFUO should strive to be as paper-free as possible to protect the environment;

WHEREAS the Internet has proven itself to be a very effective tool to promote political engagement and participation;

WHEREAS the SFUO had online voting in 2009, which resulted in a voter turnout of over 8200 (27%), the highest amount of students voting ever;

WHEREAS the logistical and technical problems that caused the SFUO to stop using online voting in 2010 can be avoided, as evidence by the safe and successful use of online voting at many other student governments;

WHEREAS almost every other university in Canada and the world uses online voting and whereas those universities often have much higher voter turnout rates than the SFUO;

WHEREAS one example of a successful implementation of online voting is the Carleton University Students' Association, where voter turnout was 33% in the 2016 General Elections;

WHEREAS online voting is being used successfully by fed bodies on our campus, including the Science Students' Association;

WHEREAS online voting is becoming more and more accepted at a national level: for instance, Estonia has used online voting since 2007 and the British Parliament's Digital Democracy Commission found that the UK should implement online voting in time for their next election;

BE IT RESOLVED THAT article 4.11.1 of the SFUO Constitution be amended as follows:

“4.11.1 Voting must be conducted in person or online during polling hours.

4.11.1.1 If voting is conducted in person, members on exchange, in co-op, or otherwise off campus may submit absentee ballots.

4.11.1.2 The Elections Office is responsible for ensuring the accessibility and administration of all voting procedures.”

BE IT FURTHER RESOLVED THAT the SFUO use an online voting system for its elections, beginning in the 2017-18 academic year;

Moved: Arsalan Khan

Seconded: Princejeet Singh Sandhu

**Motion** to refer to the election committee

Moved: Rizki Rachiq

Seconded: Leila Moumouni — Tchouassi

**Carried**

Amendment to the motion to report findings to the April 2017 BOA meeting

Moved: Jeffry

Seconded: Morissa- Dalia Ellis

**Carried**

The meeting adjourned at 8.10pm