

## STUDENT FEDERATION OF THE UNIVERSITY OF OTTAWA

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### MINUTES OF THE FIRST MEETING OF THE BOARD OF ADMINISTRATION FOR 2012-2013

Date: Sunday July 8<sup>th</sup> 2012

Location: Desmarais 3020

Time: 1:00 PM

Chair: Dave Molenhuis

Secretary: Véronique Maggiore

#### **1.1 Welcome**

The meeting began at 1:39 PM.

#### **1.2 Roll Call**

SFUO	Ethan Plato
SFUO	Adam Gilani
SFUO	Anne-Marie Roy
SFUO	Jozef Spiteri
SFUO	Elizabeth Kessler
SFUO	Kate Hudson
Arts	Daniel Arnold
Arts	Jocelyn Boéré
Arts	Jordan Henry
Arts	Chase Patterson
Arts	Bryan Rowley
Common Law	VACANT
Droit Civil	Caroline Soule
Education	VACANT
Engineering	Nicholas Zorn
Health Sciences	VACANT
Health Sciences	VACANT
Health Sciences	VACANT
Management	Alexander Revelo
Management	Natalie Rydell
Sciences	Inas Abusheikha
Sciences	Maryam Benichou
Sciences	Wala'a Farahat
Social Sciences	Quinn Blue
Social Sciences	Nicole Desnoyers
Social Sciences	Mark Donaghue
Social Sciences	Dave Eaton

Social Sciences            Madeline Gow  
Social Sciences            Vanessa Rydell  
Special Student            VACANT

### **1.3 Comments from the Chair**

### **1.4 Adoption of the Agenda**

**Be it resolved that** the agenda be adopted as presented:

- 1.1 Welcome
- 1.2 Roll Call
- 1.3 Comments from the Chair
- 1.4 Adoption of the Agenda
- 1.5 Adoption of the Minutes from the Last Meeting
- 1.6 Executive Updates
- 1.7 Question Period
- 1.8 Committees
  - 1.8.1 Accessibility Fund Committee
  - 1.8.2 Elections Committee
  - 1.8.3 Disciplinary Committee
  - 1.8.4 Finance Committee
  - 1.8.5 Promo Committee
  - 1.8.6 Constitutional Committee
  - 1.8.7 101 Council
  - 1.8.8 Policy and Bylaw Committee
  - 1.8.9 Accessibility Committee
  - 1.8.10 Student Space Committee
  - 1.8.11 Student Life Services
- 1.9 Fee Agreement
- 1.10 CFS-O AGM Delegation
- 1.11 101 Guide Appeal
- 1.12 BOA Meeting Dates for 2012-2013
- 1.13 Miscellaneous
- 1.14 Question Period
- 1.15 Closing of the Meeting

Proposed by : Jocelyn Boéré

Seconded by: Nick Zorn

***Adopted***

### **1.5 Adoption of the Minutes from the Previous Meeting**

**Be it resolved that** the minutes from the two previous meetings, those of May and April, be tabled until the next meeting

Proposed by: Adam Gilani

Seconded by: Dave Eaton

***Adopted***

## **11.6 Executive Updates**

### ***President***

The executive has gotten off to a great start and are working well together. Most of us are very new, and there is lots of energy around the office. We attended the CFS AGM at the end of May, most of us went to Skills in June, and we are leaving for our exec retreat tomorrow where we will work on a roadmap for the year and get our priorities finalized.

L'équipe des ambassadeurs de sécurité a été choisi. On a neuf à ce moment, et j'effectue un deuxième cycle de recrutement. J'achète aussi des nouvelles vestes qui ont des poches qui éliminent la nécessité d'avoir des troussees séparés.

The SFUO, GÉSAD and the University's executive committee had a meeting in June, where we outlined some plans for the year. There is a mutual feeling to prioritize mental health services on campus. We have also received a commitment for more budget consultation this year.

L'executif de l'année passée a négocié une nouvelle entente qui gouverne la façon que la FÉUO reçoit les cotisations de l'université. Il est signé par eux, et on a besoin de votre approbation.

I am sitting on the Request for Proposals committee for the main food services contract on campus, the winning proposal will be decided on by this December.

We are going through a mediation process with certain fed bodies that will be completed this summer.

Like Marc mentioned yesterday, we are involved in litigation with one of our members in small claims court. The settlement conference happened on June 21<sup>st</sup>, and we are likely going to trial sometime in October.

### ***VP Finance***

Bienvenue au Conseil d'Administration! J'aimerais féliciter chacun entre vous et accueillir les nouveaux directeurs (nouvelles directrices) et les rentrants. As many folks around this table can attest to, I love this board and look forward to each of these meetings – needless to say I'm excited to return to this board.

This year I'm sitting at this table in a new role, as Vice President, Finance. My portfolio includes responsibility for the SFUOs human resources, businesses, finances, and a few others including our health plan.

As always, the SFUO is continuing on to fill a few summer positions that have recently opened up again and are well into the preparations to have our Fall hiring done in time for the start of the regular academic year.

As I need to keep the Board updated on any changes in permanent staff: Financial Director: Our financial director Yusuf Nulla left the SFUO in April, I wish him the best of luck in the future.

Health Plan Coordinator: New health plan coordinator, Danika Brisson was hired in May, unfortunately she will be leaving us in September so the posting has already been put up.

Executive Coordinator: Amy Hammett has been hired in April as our new Executive Coordinator.

La saison du budget et de la vérification financière sont arrivées en même temps cette année alors j'ai beaucoup préparé pour les deux, dans les dernier mois. On commence la vérification financière le 13 août. Les états financiers seront prêts vers la fin de l'été. Je présenterai le budget après l'approbation de la comité des finances et la comité exécutif, ici à notre prochaine rencontre.

Our campus bar will open with a new look in September. With the closing of everyone's beloved Café Nostalgica, 1848 will be serving breakfast when it reopens for our university community. We will also be revamping our weekly programming line-up. We hope this increased traffic will drive new clients and increase revenues this fiscal year.

À l'Agora, on améliore la façade d'édifice à 145 rue Besserer pour augmenter le nombres des clients et améliorer le moral du personnel. Également, nous sommes en train d'étudié nouvelles directions pour créer une croissance durable pour l'entreprise.

Comme toujours, le Pivik est notre commerce le plus rentable. Cette année, on continuera d'améliorer ce qu'on offre en face de nouveau concurrence dans la secteur alimentaire du campus.

We will be launching our new Café Alt Express brand this academic year, which will debut at the Pivik and 1848. We are also exploring additional opportunities to expand our Café Alt brands.

Our commercial insurance has been renewed.

We are trying to get all our faculty associations to submit their audits on time, for the most part they are doing well and I, along with our Comptroller General are working diligently with those who have outstanding audits to get back on track. I'd like to make special mention of PIDSSA who is on track to come back from 3 years of unfiled audits and may soon be in a position to stop incurring penalties.

Les membres de l'exécutif doivent également informer le CA quand ils prennent des cours. Je me suis inscrit à un cours d'été et un deux cours d'automne. The courses are ENG 1121 – Literature and Composition II: Drama and Poetry and POL 3171 – Immigration, Multiculturalism and Citizenship in Canada and Québec.

I think that's it for me! I look forward to this year on the board, especially after the excellent board training we had yesterday!

**VP Student**

Since the second week of May, Services staff have been settling in to their centres and diving into planning for 101 week outreach and larger events like I-gala and Consent is Sexy week.

Several of the Services are also going beyond preparation for their own centres and helping train all of the 101 week guides so that 101ers will have access to knowledgeable guides during 101 week. Namely, these trainings are Active Listening (Peer Help), Ally training (Pride), Consent and sexual assault awareness (WRC), Accessibility (CSD) Positive Space (CEHR).

We had a services retreat with the services coordinators where we were able to do a comprehensive anti-o training, a lot of skill-sharing and team bonding.

We hired one remaining WRC coordinator and a Clubs Coordinator. A little less activity from clubs as fewer are active during the summer but there were quite a few loose ends to tie up from the rush of subsidies at the end of April.

On a personal basis I participated in the AGM and though it was good to see what the structure was, I realized that my presence wasn't really essential and so will likely re evaluate my participation in the future based on how relevant the motions are to my portfolio.

I also attended Skills, and I was really grateful to be able to learn about things like contracts, finances, human resources, and particularly a workshop called student union rights and responsibilities, from a legal perspective, I found really helpful for my understanding of legal obligations and Fiduciary responsibility.

The following is a list of the Club Subsidies processed since April 5<sup>th</sup>, the last BOA meeting:

For April:

561.80	INTELLECTUAL PROPERTY CLUB OF THE U OF O
464.38	CANADIAN SOCIETY OF EPIDEMIOLOGY AND BIostatISTICS
750.00	U OF O HEALTH SCIENCE STUDENTS ASSOCIATION
619.79	EGYPTIAN STUDENTS ASSOCIATION
229.21	U OF O CAMPUS CONSERVATIVES
194.08	TAKE A STAND AGAINST BULLYING
750.00	U OF O HEALTHCARE SYMPOSIUM
250.00	CORDOVA CLASSICAL ARABIC
350.00	PALESTINIAN STUDENT ASSOCIATION
389.85	U OF O GAMING CLUB
522.00	U OF O OUTDOORS CLUB
750.00	HILLEL OTTAWA
40.62	WOMEN IN SCIENCE AND ENGINEERING
678.63	THAQALAYN MUSLIM ASSOCIATION
250.00	THAQALAYN MUSLIM ASSOCIATION
21.14	STUDENT ANTHROPOLOGICAL COMMUNITY OF OTTAWA
310.00	JELL O
193.04	UO GREENS
332.24	U OF O HEART INSTITUTE
26.72	ASIAN CHRISTIAN FELLOWSHIP

392.00	OXFAM UO
729.74	PAKISTANI STUDENT ASSOCIATION
80.00	UOTTAWA SEEDS
750.00	LEBANESE CULTURAL CLUB
52.50	ACADEMIC SOCIETY OF TAMIL STUDENTS
266.14	U OF O UKRAINIAN STUDENTS' CLUB
103.12	ASIAN CHRISTIAN FELLOWSHIP
143.12	EQUAL VOICE UOTTAWA
605.90	HUMANITY FIRST
35.23	U OF O STUDENTS FOR LIFE
50.00	U OF O STUDENTS FOR LIFE
129.67	U OF O STUDENTS FOR LIFE
73.00	STUDENT ANTHROPOLOGICAL COMMUNITY OF OTTAWA
392.80	ROMANIAN STUDENT ASSOCIATION
20.22	INITIATIVES OF CHANGE CLUB
88.58	INITIATIVES OF CHANGE CLUB
750.00	OMEGA PHI SIGMA SORORITY
196.62	SOUTH ASIAN ALLIANCE
750.00	INDIAN STUDENT FEDERATION
450.00	EQUAL VOICE UOTTAWA
74.54	EQUAL VOICE UOTTAWA
102.02	U OF O ARCHAEOLOGICAL SOCIETY
71.37	THAQALAYN MUSLIM ASSOCIATION
79.82	EGYPTIAN STUDENTS ASSOCIATION
461.12	CANADIAN SOCIETY OF EPIDEMIOLOGY & BIostatISTICS
111.88	U OF O TABLE TENNIS CLUB
719.33	IRANIAN STUDENTS' ASSOCIATION
383.07	U OF O INITIATIVE FOR GLOBAL HEALTH
750.00	OTTAWA CHRISTIAN FELLOWSHIP
750.00	ASSOCIATION DE DROIT DES AFFAIRES DE L'UNIVERSITE D'OTTAWA
296.04	STUDENTS FOR SEX WORKER RIGHTS
4.99	STUDENTS FOR SEX WORKER RIGHTS
576.01	TAKING A STAND AGAINST BULLYING
270.00	UNIVERSITY OF OTTAWA CELTIC CLUB
50.00	WOMEN IN SCIENCE AND ENGINEERING
700.00	CLIMATE JUSTICE OTTAWA
250.00	UNITY FOR ACTION
126.82	U OF O ARCHAEOLOGICAL SOCIETY
50.30	U OF O ARCHAEOLOGICAL SOCIETY
744.11	UNIVERSITY OF OTTAWA GREEK COUNCIL
181.86	UNIVERSITY OF OTTAWA UNICEF CLUB
33.90	INITIATIVE FOR GLOBAL HEALTH
93.70	MAKING WAVES OTTAWA
101.91	U OF O TABLE TENNIS CLUB
152.32	U OF O TABLE TENNIS CLUB

250.00	OTTAWA CHRISTIAN FELLOWSHIP
113.00	WOMEN IN SCIENCE & ENGINEERING
51.97	WOMEN IN SCIENCE & ENGINEERING
76.97	WOMEN IN SCIENCE & ENGINEERING
174.02	WOMEN IN SCIENCE & ENGINEERING
455.00	U OF O COMPETITIVE LIFEGUARD CLUB
350.80	STUDENTS FOR ANIMAL LIBERATION, AVOCACY & DEFENCE
500.00	SOCIETE SAPRE AUDE
500.00	SOCIETE SAPRE AUDE
26.68	EQUAL VOICE UOTTAWA
100.00	EQUAL VOICE UOTTAWA
40.81	EQUAL VOICE UOTTAWA
750.00	SOLIDARITY FOR PALESTINIAN HUMAN RIGHTS
33.16	U OF O SOCIETY FOR WOMEN'S EMPOWERMENT
748.63	FREE THE CHILDREN UOTTAWA
492.52	VIVA ITALIA
592.00	STUDENT ANTHROPOLOGICAL COMMUNITY OF OTTAWA
34.24	STUDENT ANTHROPOLOGICAL COMMUNITY OF OTTAWA
750.00	BOLLYWOOD ELITE
81.52	C.O.O.K.
61.62	U OF O POETRY SLAM CLUB
156.94	ASSOCIATION ALGERIENNE
748.81	ASSOCIATION DES JEUNES OUEST AFRICAINS
242.85	LEBANESE FORCES STUDENT ASSOCIATION
675.00	SOMALI STUDENT ASSOCIATION
325.00	SOMALI STUDENT ASSOCIATION
750.00	SIGMA PSI ALPHA SORORITY
66.37	DOGOODERS
376.63	RIGHT TO PLAY UOTTAWA
618.84	U OF O ARCHEOLOGICAL SOCIETY
250.00	POLE DANCE SOCIETY
83.26	LES AMIS DE MSF
13.13	U of O archaeological society
265.55	S.A.L.A.D.

For May and June:

116.37	Israel Awareness Committee
250.00	U OF O CELTIC CLUB
250.00	BRAVUO
200.00	HISTORY & THEORY OF ART CLUB
250.40	TAMIL STUDENTS UNION
113.33	U OF O: TEAM DIABETES
157.79	ASIAN CHRISTIAN FELLOWSHIP
78.96	JELLO

*VP University Affairs*

*VP Communications*

*VP Social Activities*

### **11.7 Question Period**

### **11.8 Committees**

#### **Accessibility Fund Committee**

**Be it resolved that** the following members be named to the Accessibility Fund Committee and that the ballots be destroyed

Nick Zorn  
Dave Eaton  
Vanessa Rydell

Proposed by: Jocelyn Boéré

Seconded by: Chase Patterson

***Adopted***

#### **Elections Committee**

**Be it resolved that** the following members be named to the Elections Committee and that the ballots be destroyed

Mark Donaghue  
Wala'a Farahat  
Liz Kessler

Proposed by: Quinn Blue

Seconded by: Jocelyn Boéré

***Adopted***

### **Motion for Recess**

**Be it resolved that** the meeting be recessed until 2:55 PM

***Amendment***



**Be it resolved that** the meeting be recessed for 10 minutes

Proposed by: Anne-Marie Roy

Seconded by: Chase Patterson

***Adopted***

Proposed by: Bryan Rowley

Seconded by: Jocelyn Boéré

***Adopted as amended***

### **Disciplinary Committee**

**Be it resolved that** the following members be named to the Disciplinary Committee as primary members and that the ballots be destroyed

Inas Abusheika

Jocelyn Boéré

Mark Donaghue

Natalie Rydell

Nick Zorn

Proposed by: Natalie Rydell

Seconded by: Quinn Blue

***Adopted***

**Be it resolved that** the following members be named to the Disciplinary Committee as alternate members and that the ballots be destroyed

Madeline Gow

Chase Patterson

Proposed by: Bryan Rowley

Seconded by: Mark Donaghue

***Adopted***

### **Finance Committee**

**Be it resolved that** the following members be named to the Finance Committee and that the ballots be destroyed

Quinn Blue

Dave Eaton

Natalie Rydell

Proposed by: Jozef Spiteri  
Seconded by: Jocelyn Boéré

***Adopted***

**Promo Committee**

**Be it resolved that** the following members be named to the Promo Committee and that the ballots be destroyed

Jordan Henry  
Bryan Rowley

Proposed by: Chase Patterson  
Seconded by: Nicole Desnoyers

***Adopted***

**Constitutional Committee**

**Be it resolved that** the following members be named to the Constitutional Committee and that the ballots be destroyed

*Primary:*  
Inas Abusheika  
Dan Arnold  
Nicole Desnoyers  
Adam Gilani  
Anne-Marie Roy

*Alternate:*  
Jocelyn Boéré  
Nick Zorn

Proposed by: Dan Arnold  
Seconded by: Nicole Desnoyers

***Adopted***

**101 Council**

**Be it resolved that** the following member be named to the 101 Council as Executive Members and that the ballots be destroyed

*Executive Member:*

Anne-Marie Roy

Proposed by: Ethan Plato

Seconded by: Nick Zorn

***Adopted***

**Be it resolved that** the following member be named to the 101 Council as Board Members, primary and alternate, and that the ballots be destroyed

*Primary Members:*

Quinn Blue

Chase Patterson

Dave Eaton

*Alternate Members:*

Daniel Arnold

Jocelyn Boéré

Proposed by: Bryan Rowley

Seconded by: Nick Zorn

***Adopted***

#### **Policy and Bylaw Committee**

**Be it resolved that** the following members be named to the Policy and Bylaw Committee and that the ballots be destroyed

Nicole Desnoyers

Dave Eaton

Vanessa Rydell

Proposed by: Daniel Arnold

Seconded by: Mark Donaghue

***Adopted***

#### **Accessibility Fund Committee**

**Be it resolved that** the following members be named to the Accessibility Committee and that the ballots be destroyed

*Executive Member:*

Ethan Plato

*Board Directors:*

Madeline Gow

Dave Eaton

Quinn Blue

Proposed by: Jocelyn Boéré

Seconded by: Chase Patterson

***Adopted***

### **Student Space Committee**

**Be it resolved that** the following members be named to the Student Space Committee and that the ballots be destroyed

*Executive Members:*

Jozef Spiteri

Liz Kessler

*Primary Members:*

Nicole Desnoyers

Chase Patterson

Proposed by: Kate Hudson

Seconded by: Jocelyn Boéré

***Adopted***

### **Student Life Services**

**Be it resolved that** the following members be named to the Student Life Services Committee and that the ballots be destroyed

Daniel Arnold

Jocelyn Boéré

Quinn Blue

Proposed by: Bryan Rowley

Seconded by: Mark Donaghue

***Adopted***

### **1.9 Fee Agreement:**

**Be it resolved that** the meeting be moved en camera and that Amy Hammett, as proxy for the Secretary, be invited to join the session

Proposed by: Ethan Plato

Seconded by: Liz Kessler

***Adopted***

**Be it resolved that** the SFUO executive be mandated to sign the fee agreement between the SFUO and the University of Ottawa

Proposed by : Ethan Plato

Seconded by: Chase Patterson

***Adopted***

### **1.10 CFS-O AGM Delegation**

**Be it resolved that** Ciara Roberts be elected to the SFUO Delegation at the CFS-O AGM and that the ballots be destroyed

Proposed by : Mark Donaghue

Seconded by : Anne-Marie Roy

***Adopted***

### **1.11 101 Guide Appeal**

**Be it resolved that** the meeting be moved en camera

Proposed by: Ethan Plato

Seconded by Dan Arnold

***Adopted***

**Be it resolved that** Jack Witwer's appeal to be a PIDSSA 101 week guide for the 2012 101 week be rejected and that his apology be recognized by the Board

### **Roll Call**

SFUO	Ethan Plato	A
SFUO	Adam Gilani	Y
SFUO	Anne-Marie Roy	Y
SFUO	Jozef Spiteri	A

SFUO	Elizabeth Kessler	Y
SFUO	Kate Hudson	A
Arts	Daniel Arnold	Y
Arts	Jocelyn Boéré	Y
Arts	Jordan Henry	X
Arts	Chase Patterson	Y
Arts	Bryan Rowley	Y
Common Law	VACANT	
Droit Civil	Caroline Soule	X
Education	VACANT	
Engineering	Nicholas Zorn	Y
Health Sciences	VACANT	
Health Sciences	VACANT	
Health Sciences	VACANT	
Management	Alexander Revelo	X
Management	Natalie Rydell	X
Sciences	Inas Abusheikha	X
Sciences	Maryam Benichou	X
Sciences	Wala'a Farahat	X
Social Sciences	Quinn Blue	Y
Social Sciences	Nicole Desnoyers	X
Social Sciences	Mark Donaghue	Y
Social Sciences	Dave Eaton	Y
Social Sciences	Madeline Gow	X
Social Sciences	Vanessa Rydell	Y
Special Student	VACANT	

Proposed by : Nick Zorn

Seconded by: Jocelyn Boéré

***Adopted***

**Be it resolved that** the motion to appeal Jack Witwer's status as a PIDSSA 101 week guide for the 2012 101 week be reconsidered

**Roll Call**

SFUO	Ethan Plato	A
SFUO	Adam Gilani	Y
SFUO	Anne-Marie Roy	Y
SFUO	Jozef Spiteri	A
SFUO	Elizabeth Kessler	Y
SFUO	Kate Hudson	A

Arts	Daniel Arnold	Y
Arts	Jocelyn Boéré	Y
Arts	Jordan Henry	X
Arts	Chase Patterson	A
Arts	Bryan Rowley	Y
Common Law	VACANT	
Droit Civil	Caroline Soule	X
Education	VACANT	
Engineering	Nicholas Zorn	Y
Health Sciences	VACANT	
Health Sciences	VACANT	
Health Sciences	VACANT	
Management	Alexander Revelo	X
Management	Natalie Rydell	X
Sciences	Inas Abusheikha	X
Sciences	Maryam Benicho	X
Sciences	Wala'a Farahat	X
Social Sciences	Quinn Blue	Y
Social Sciences	Nicole Desnoyers	X
Social Sciences	Mark Donaghue	Y
Social Sciences	Dave Eaton	Y
Social Sciences	Madeline Gow	X
Social Sciences	Vanessa Rydell	Y
Special Student	VACANT	

Proposed by : Chase Patterson

Seconded by: Anne-Marie Roy

***Adopted***

### **1.12 Section 13.1 of the Constitution**

**Be it resolved that** the following dates be selected at the meeting dates for the Board of Administration of the SFUO for 2012-2013, as recommended by the Executive

July 8<sup>th</sup> 2012 1:00 PM  
August 28<sup>th</sup> 2012 5:30 PM  
September 23<sup>rd</sup> 2012 1:00 PM  
October 21<sup>st</sup> 2012 1:00 PM  
November 18<sup>th</sup> 2012 1:00 PM  
December 2<sup>nd</sup> 2012 1:00 PM  
January 20<sup>th</sup> 2013 1:00 PM  
February 24<sup>th</sup> 2013 1:00 PM

March 24<sup>th</sup> 2013 1:00 PM

April 7<sup>th</sup> 2012 1:00 PM

Proposed by : Nick Zorn

Seconded by: Chase Patterson

***Adopted***

**1.13 Miscellaneous**

- Adam Gilani: Policy 17, Bylaw 3

- Anne-Marie Roy: 3.12.5

- Nick Zorn: Bylaw 3, Bylaw 9

**1.14 Question Period**

**1.15 Closing of the Meeting**

**Be it resolved that** the meeting be adjourned

Proposed by: Jozef Spiteri

Seconded by: Dan Arnold

***Adopted***